


PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

FIRE EXTINGUISHERS - MONTHLY INSPECTION

SITE AND BLDG #: VA033MECHANIC
SIGNATURE: DATE: 7/17/24LOCATION/RM #: _____ WO# 15905 ASSET # G042START TIME: 9AMFINISH TIME: 10AM

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS	
		YES	NO		
SPECIAL INSTRUCTION					
1	Each extinguisher shall have an inspection tag securely attached that indicates the month and year the inspection was performed and the initials of the person performing the inspection shall be recorded.	●			
TO BE PERFORMED AT EACH INSPECTION					
1	A visual inspection is a quick check to see that the fire extinguisher is in its proper location, that it is not blocked, is fully charged, and that it appears to be in good working order.	●			
2	Check that extinguisher is in designated place	●			
3	Check for no obstruction to access or visibility.	●			
4	Check that pressure gauge reading or indicator is in the operable range or position.	●			
5	Update tag indicating that inspection has been performed. Include the date and your initials.	●			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

All FE in building 1 check out well with no issues.
-AS



NCB02

DO NOT REMOVE

FIRE EXTINGUISHER INSPECTION TAG

EXTINGUISHER NO. **12**

2022	2023		2024	2025
AS	AS	JAN	AS	
AS	AS	FEB	AS	
AS	AS	MAR	AS	
AS	AS	APR	AS	
AS	AS	MAY	AS	
AS	AS	JUNE	AS	
AS	AS	JULY	AS	
AS	AS	AUG		
AS	AS	SEPT		
AS	AS	OCT		
AS	AS	NOV		
AS	AS	DEC		