

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
FIRE EXTINGUISHERS - MONTHLY INSPECTION

SITE AND BLDG #: NY010 BLDG1MECHANIC
SIGNATURE:DATE: 12/20/23LOCATION/RM #: bldg1 WO# 14309 ASSET # G001START TIME: 8amFINISH TIME: 8:15am

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETED YES	SPECIAL INSTR
1	Each extinguisher shall have an inspection tag securely attached that indicates the month and year the inspection was performed and the initials of the person performing the inspection shall be recorded.	<input checked="" type="checkbox"/>	
TO BE PERFORMED AT EACH INSPECTION			
1	A visual inspection is a quick check to see that the fire extinguisher is in its proper location, that it is not blocked, is fully charged, and that it appears to be in good working order.	<input checked="" type="checkbox"/>	
2	Check that extinguisher is in designated place	<input checked="" type="checkbox"/>	
3	Check for no obstruction to access or visibility.	<input checked="" type="checkbox"/>	
4	Check that pressure gauge reading or indicator is in the operable range or position.	<input checked="" type="checkbox"/>	
5	Update tag indicating that inspection has been performed. Include the date and your initials.	<input checked="" type="checkbox"/>	



Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor). If the repair cost exceeds \$250, open a corrective maintenance (CM) ticket and include the Asset #, WO #, and Date performed.

To be performed by: General Maintenance Worker

Additional Notes: