

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST  
FIRE EXTINGUISHERS - MONTHLY INSPECTION**

SITE AND BLDG #: VA012MECHANIC  
SIGNATURE: DATE: 11/1/24LOCATION/RM #: \_\_\_\_\_ WO# 16959 ASSET # G040START TIME: 10AMFINISH TIME: 11AM

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		(IF TASK COMPLETED, CHECK HERE)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Each extinguisher shall have an inspection tag securely attached that indicates the month and year the inspection was performed and the initials of the person performing the inspection shall be recorded.	●		
TO BE PERFORMED AT EACH INSPECTION SERVICE (MONTHLY)				
1	A visual inspection is a quick check to see that the fire extinguisher is in its proper location, that it is not blocked, is fully charged, and that it appears to be in good working order.	●		
2	Check that extinguisher is in designated place	●		
3	Check for no obstruction to access or visibility.	●		
4	Check that pressure gauge reading or indicator is in the operable range or position.	●		
5	Update tag indicating that inspection has been preformed. Include the date and your initials.	●		

The image shows a red fire extinguisher with a black hose and handle. A yellow tag is attached to the handle, labeled 'MAINTENANCE RECORD' with handwritten numbers '40' and '43' and the year '2019'. A white label is attached to the body of the extinguisher, featuring the VSC logo and a detailed inspection checklist. The label includes fields for 'INSPECTED BY', 'DATE', and 'INITIALS', and a section for 'REMARKS'. The bottom of the label shows a grid for tracking inspections from 2023 to 2026.



Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**

All FE in building 2 check out well with no issues.  
-AS