

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

FURNACE

ACTIVITY AND BLDG #: PA027

MECHANIC
SIGNATURE:*Pat Benken*

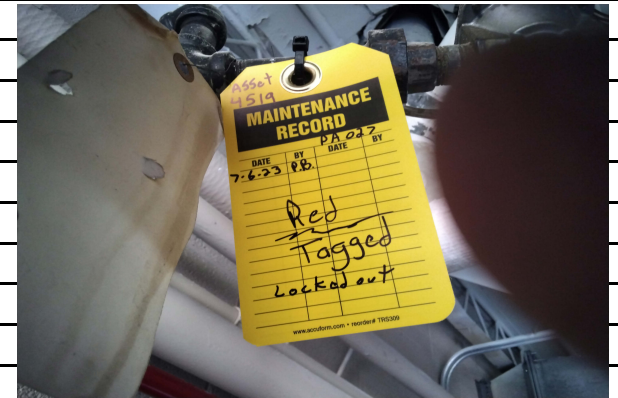
DATE: 7/6/2023

LOCATION/RM #: WO# 13279 ASSET # 4519

START TIME: 10:30AM

FINISH TIME: 11:00AM

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	●		RED TAGGED OUT OF SERVIC
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Replace air filter if applicable		●	
2	Check the fire box liner or refractory for cracks and leaks.		●	
3	Check smoke stack for obstructions, leaks, etc.		●	
5	Clean all fans and motors.		●	
6	Check operation of controls and safeties.		●	
7	Lubricate as required.		●	
8	Check and clean plenum (clean cooling coils and check for leaks, if		●	
9	Check all motors, belts, pulleys, shafts, etc. for alignment.		●	
10	Report any rust issues and open a CM ticket		●	
11	Remove lock outs and tags. Restore fuel and power supply.		●	



Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: HVAC Technician

Additional Notes: