

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST FURNACE

ACTIVITY AND BLDG #: WV005

MECHANIC
SIGNATURE:

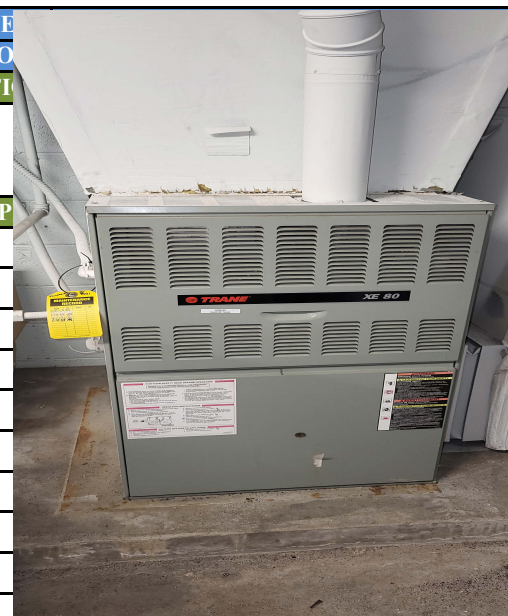

DATE: 11/4/24

LOCATION/RM #: WO# 16995 ASSET # 3401

START TIME: 11AM

FINISH TIME: 12PM

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE	
		YES	NO
SPECIAL INSTRUCTIONS			
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	●	
TO BE PERFORMED AT EACH INSPECTION			
1	Replace air filter if applicable	●	
2	Check the fire box liner or refractory for cracks and leaks.	●	
3	Check smoke stack for obstructions, leaks, etc.	●	
5	Clean all fans and motors.	●	
6	Check operation of controls and safeties.	●	
7	Lubricate as required.	●	
8	Check and clean plenum (clean cooling coils and check for leaks, if	●	
9	Check all motors, belts, pulleys, shafts, etc. for alignment.	●	
10	Report any rust issues and open a CM ticket	●	
11	Remove lock outs and tags. Restore fuel and power supply.	●	



Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

Trane furnace checks out well with no issues.
-AS

