

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
GLYCOL TANK

SITE AND BLDG #:

WV006

MECHANIC
SIGNATURE:

DATE:

9-7-2023

LOCATION/RM #:

WO# 13765 ASSET # 4865

START TIME: 800

FINISH TIME: 330

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="radio"/>	<input type="radio"/>	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Examine exterior of tank, including fittings, gauges, structural supports, manholes, and handholes for leaks, signs of corrosion, or other defects.	<input checked="" type="radio"/>	<input type="radio"/>	System still has a large leak and the 55
2	Clean, test and inspect sight glasses, valves, fittings, drains, and controls.	<input checked="" type="radio"/>	<input type="radio"/>	gallon barrel is empty
3	Check condition of agitators and/or float assemblies.	<input checked="" type="radio"/>	<input type="radio"/>	need more glycol with heating season
4	If applicable, clean strainer(s).	<input checked="" type="radio"/>	<input type="radio"/>	coming up.
5	Clean up work site.- Report any issues	<input checked="" type="radio"/>	<input type="radio"/>	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: