

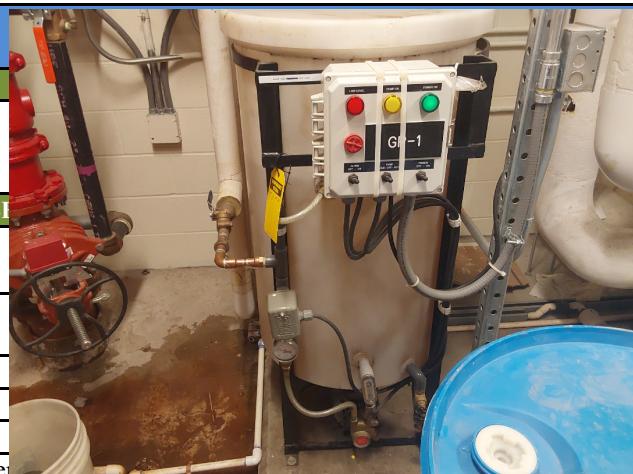
**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**GLYCOL TANK**

**SITE AND BLDG #:** NY070 BLDG2  
**mechanical room**  
**LOCATION/RM #:** WO# 12206    ASSET # 4855

**MECHANIC  
SIGNATURE:**

**DATE:** 3/16/23

**START TIME:** 11:30am    **FINISH TIME:** 12pm

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		SPECIAL INSTRUCTIONS	
		YES	NO		
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓			
<b>TO BE PERFORMED AT EACH INSPECTION SITE</b>					
1	Examine exterior of tank, including fittings, gauges, structural supports, manholes, and handholes for leaks, signs of corrosion, or other defects.	✓			
2	Clean, test and inspect sight glasses, valves, fittings, drains, and controls.	✓			
3	Check condition of agitators and/or float assemblies.	✓			
4	If applicable, clean strainer(s).	✓			
5	Clean up work site.- Report any issues	✓			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct materials). If the repair cost exceeds \$250, the technician shall open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**