

**REVIEWED**

By Brian at 2:54 pm, Nov 19, 2018

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

GATES, FENCES, SECURITY AND ACCESS

SITE AND BLDG #: VA048-01

WO # *1000*

MECHANIC SIGNATURE: *T. L. Brown*

DATE: *11/16/18*

LOCATION/RM #: *Front Entrance*

START TIME: *130 PM*

FINISH TIME: *215 PM*

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
VA048-01	6337	1463	PM-MO-1463	Hy Security			J-1502000-49 1-pc Automatic Gate SigGate, Auto,Cantilever WestParkEnt-Egress (35ft Gate)	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS (IN TASK COMPLETE IS CHECKED, NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.			<i>Gate was open today as</i>
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			<i>Keypad was not working</i>

  

TO BE PERFORMED AT EACH INSPECTION SERVICE	
GATES	
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.
2	Check all locking devices. Lubricate as required.
3	Inspect center gate support rollers and lubricate as required.
4	Clean roller track of any debris.
5	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.
6	Check for any obstructions that retard full swing or movement of the gate.

7	Check that shrubs and trees are pruned clear of gate.			
8	Check hold open devices for proper operation. Lubricate as required.			

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED, PROVIDE EXPLANATION)
		YES	NO	
1	Check posts and corner posts, support guys, and horizontal bars between each support post.			
2	Check wire and anchor point; re-stretch and re-anchor if necessary.			
3	Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post.			
4	Treat with galvanized protectant where rust has developed.			
5	If approved, apply weed control along entire base of fence. Consult the Safety Data Sheets (SDS) for hazardous ingredients and proper personal protective equipment (PPE).			
6	Check that shrubs and trees are pruned clear of fencing			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

