

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST ICE MAKER

 MECHANIC
SIGNATURE:



DATE: 12-NOV-2025

SITE AND BLDG #: VA001-01

LOCATION/RM #:

WO# 20467

ASSET # 6806

START TIME: 1PM

FINISH TIME: 2PM

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)	
		YES	NO		
SPECIAL INSTRUCTIONS					
1	De-energize, lock out, and tag electrical circuits.			 	
2	Only approved cleaning chemicals shall be used.				
TO BE PERFORMED AT EACH INSPECTION					
1	Check with operating or area personnel for any deficiencies; verify cleaning program.				
2	Visually check for refrigerant, oil and water leaks.				
3	Inspect ice condition/size.				
4	Clean air filter				
5	As needed, drain and clean unit with proper ice machine cleaning solution. Drain and clean at a minimum of annually.				
6	Check date on water filter, Replace as needed. Water filters should be changed annually at a minimum.				
7	Check and tighten any loose screw-type electrical connections.				
8	Check all controls; adjust if necessary.				
9	Examine water connection; open and close water valve; test ice dispensing valve and (door) metering adjustment.				
10	Check and clear ice machine draining system (drain vent, strainer, trap).				
11	Examine condition of bin doors-closure, hinges, gaskets, handles and ease of slide; lubricate as required. Check storage bin condition.				
12	Clean motor, compressor, and condenser coil.				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

Ice Machine is out of commission and needs replaced
-AS

