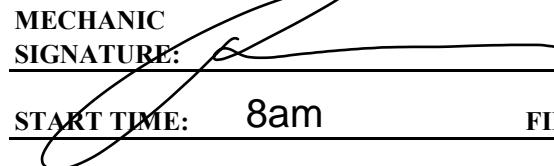


PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
INTERIOR LIGHTING

ACTIVITY AND BLDG #: **NY039 BLDG1&3**MECHANIC
SIGNATURE: DATE: **11/1/22**

LOCATION/RM #: **BLDG1 &3** **WO#** **19484**, **ASSET #** **IL-, 31,33**
19486

START TIME: **8am**FINISH TIME: **9am**

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|---|--|---------------|----|---|
| | | YES | NO | |
| TO BE PERFORMED AT EACH INSPECTION SERVICE | | | | |
| 1 | Visually check all accessible areas for burned out bulbs and/or flickering lights. Check with the facility manager to see if they know of any outages. | ✓ | | |
| 2 | Replace bulbs where applicable. Note quantity of bulbs replaced. If lift is required, schedule accordingly. | ✓ | | |
| 3 | Test light fixture. If light does not work, replace starters and/or ballasts as necessary. | ✓ | | |
| 4 | Note and report any needed electrical repairs. | ✓ | | |
| 5 | Properly dispose of any non-working bulbs and ballasts. | ✓ | | |
| 6 | Clean up area and remove any trash. | ✓ | | |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

there are several lights out in building one and building 3
I'm requesting a work order be put in to correct this issue