

ATTACHMENT J-0200000-05
FORMS

CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: PA 05201,02 Date of Visit: 1-16-19

Contractor Personnel on Site:

1. FRANCIS SAPIENZA
2. SCOTT WERRY
3. _____
4. _____
5. _____
6. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. #6949, #6938, #7030
2. _____
3. _____
4. _____

CERTIFICATION OF WORK

OTHER RECURRING SERVICES CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FacID/Building: PA052-01 Date of Visit: 1-16-19

Contractor Personnel on Site:

1. FRANCIS SAPIENZA

2.

3.

4.

5.

6.

Work Performed:

Other Recurring Services

1. #6910

2.

3.

4.

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: FRANCIS SAPIENZA Date: 1-16-19

Signed: Frank A. Sapienza

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: JAY NUDDS / CW3 Date: 16 JAN 19

Signed: Jay Nudds

E-Mail:

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
POWER OPERATED OVERHEAD DOOR

ACTIVITY AND BLDG #:

PA 052-02

LOCATION:

W.O. # 7030 ASSET # 7743

MECHANIC
SIGNATURE

START TIME: 11:40

DATE: 11/16/19

FINISH TIME: 12:00

ITEM #	DESCRIPTION	MANUFACTURER'S		NOTES
		TYPE	NO.	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.			
2	Review manufacturer's instructions. Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			
3	Inspect general arrangement of door and mechanism, mountings, standards, wind locks, anchor bolts, counterbalances, weather stripping, door sweeps etc. Clean, tighten, and adjust repair as required.			
4	Operate with power from stop to stop and at intermediate positions. Observe performance of various components, such as brake, limit switches, door operating speed, motor, gear box, etc. Clean and adjust as needed.			
5	Check operation of safety edges, stops, electric eye, treadle, or other operating devices. Clean and make required adjustments or repairs.			
6	Check manual operation. Note brake release, motor disengagement, functioning of hand pots, chains sprockets, clutch, etc.			
7	Examine all wiring, motor, starter, push button, etc., blow out or vacuum if needed.			
8	Inspect gear box, change or add oil as required.			
9	Perform required lubrication. Remove old or excess lubricant.			
10	Clean unit and mechanism thoroughly. Touch up paint where required.			
11	Clean up and remove all debris.			

Note. The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.
Checklist compiled in accordance with:

General Services Administration (GSA) Public Building Service, 2012. *Public Buildings Maintenance Standards Final*. October 1

Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at ([Provide Link to OEM Manual/Asset Library](#))

Additional Notes:

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
POWER OPERATED OVERHEAD DOOR

ACTIVITY AND BLDG #: PA 052-02

LOCATION: MEP BLDG W.O. #7030 ASSET #7744

MECHANIC
SIGNATURE

START TIME: 11:30

DATE: 11/16/19

FINISH TIME: 11:40

ITEM/STEP	DESCRIPTION	INSPECTION COMPLETION		REQUIRED ACTION/NOTES
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		✓	
2	Review manufacturer's instructions.	✓		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		✓	
4	Inspect general arrangement of door and mechanism, mountings, standards, wind locks, anchor bolts, counterbalances, weather stripping, door sweeps etc. Clean, tighten, and adjust repair as required.	✓		
5	Operate with power from stop to stop and at intermediate positions. Observe performance of various components, such as brake, limit switches, door operating speed, motor, gear box, etc. Clean and adjust as needed.	✓		
6	Check operation of safety edges, stops, electric eye, treadle, or other operating devices. Clean and make required adjustments or repairs.	✓		
7	Check manual operation. Note brake release, motor disengagement, functioning of hand pulls, chain sprockets, clutch, etc.	✓		
8	Examine all wiring, motor, starter, push button, etc., blow out or vacuum if needed.	✓		
9	Clean gear box, change or add oil as required.	✓		
10	Perform required lubrication. Remove old or excess lubricant.	✓		
11	Clean unit and mechanism thoroughly. Touch up paint where required.	✓		
12	Clean up and remove all debris.	✓		

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.
Checklist compiled in accordance with:

General Services Administration (GSA) Public Building Service 2012. *Public Buildings Maintenance Standards Final*. October 1

Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at ([Provide Link to OEM Manual/Asset Library](#))

Additional Notes:

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
POWER OPERATED OVERHEAD DOOR

ACTIVITY AND BLDG #: PA053-02

MECHANIC
SIGNATURE

DATE:

11/16/19

LOCATION: MEP BLDG W.I.D. # 7030 ASSET # 7745

START TIME: 11:00

FINISH TIME: 11:30

ITEM	DESCRIPTION	CLASSIFICATION	NOTES/ADDITIONS	
			YES	NO
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		<input checked="" type="checkbox"/>	
2	Review manufacturer's instructions.		<input checked="" type="checkbox"/>	
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		<input checked="" type="checkbox"/>	
1	Inspect general arrangement of door and mechanism, mountings, standards, wind locks, anchor bolts, counterbalances, weather stripping, door sweeps etc. Clean, tighten, and adjust repair as required.	PERFORMED	<input checked="" type="checkbox"/>	
2	Operate with power from stop to stop and at intermediate positions. Observe performance of various components, such as brake, limit switches, door operating speed, motor, gear box, etc. Clean and adjust as needed.	PERFORMED	<input checked="" type="checkbox"/>	
3	Check operation of safety edges, stops, electric eye, treadle, or other operating devices. Clean and make required adjustments or repairs.	PERFORMED	<input checked="" type="checkbox"/>	
4	Check manual operation. Note brake release, motor disengagement, functioning of hand pulls, chains sprockets, clutch, etc.	PERFORMED	<input checked="" type="checkbox"/>	
5	Examine all wiring, motor, starter, push button, etc., blow out or vacuum if needed.	PERFORMED	<input checked="" type="checkbox"/>	
6	Inspect gear box, change or add oil as required.	PERFORMED	<input checked="" type="checkbox"/>	
7	Perform required lubrication. Remove old or excess lubricant.	PERFORMED	<input checked="" type="checkbox"/>	
8	Clean unit and mechanism thoroughly. Touch up paint where required.	PERFORMED	<input checked="" type="checkbox"/>	
9	Clean up and remove all debris.	PERFORMED	<input checked="" type="checkbox"/>	

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.

Checklist compiled in accordance with:

- General Services Administration (GSA) Public Building Service, 2012. *Public Buildings Maintenance Standards Final*. October 1.

- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at ([Provide Link to OEM Manual/Asset Library](#))

Additional Notes:

Roller Bent and Roller missing.

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
MANUAL/AUTOMATIC ROLL-UP DOORS

ACTIVITY AND BLDG #: PA 052-02

MECHANIC
SIGNATURE: *F. M. L. A. M.*

DATE: 1-26-19

LOCATION: MEP BLDG W.C. #7030 ASSET #7999

START TIME: 11:00 AM

FINISH TIME: 11:15 AM

CHECK POINT NUMBER	CHECKPOINT DESCRIPTION	TASK COMPLETED		NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		✓	
2	Review manufacturer's instructions.		✓	
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		✓	
TO BE PERFORMED AT EACH INSPECTION/SERVICE				
1	Check with door operating personnel for any known deficiencies.	✓		
2	Inspect general arrangement of door and mechanism, mountings, standards, wind locks, anchor bolts, counterbalances, weather stripping, door sweeps etc. Clean, tighten, and adjust repair as required.	✓		
3	If applicable, operate with power from start to stop and at intermediate positions. Observe performance of various components, such as brake, limit switches, door operating speed, motor, gear box, etc. Clean and adjust as needed.		N/A	
4	Check operation of safety edges, stops, electric eye, treadle, or other operating devices. Clean and make required adjustments or repairs.		N/A	
5	Check manual operation. Note brake release, motor disengagement, functioning or hand pulls, chains sprockets, clutch, etc.	✓		
6	If applicable, examine all wiring, motor, starter, push button, etc., blow out or vacuum if needed.		N/A	
7	If applicable, inspect gear box, change or add oil as required.	✓		
8	Perform required lubrication. Remove old or excess lubricant.	✓		
9	Clean unit and mechanism thoroughly. Touch up paint where required.	✓		
10	Clean up and remove all debris.	✓		

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.
 Checklist compiled in accordance with:

- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at ([Provide Link to OEM Manual/Asset Library](#))

Additional Notes:

4w x 3H