

ATTACHMENT J-0200000-05
FORMS

CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Pr 053-01,02 Date of Visit: 1-16-19

Contractor Personnel on Site:

1. FRANCIS SAPIENZA
2. SCOTT WERRIV
3. _____

4. _____
5. _____
6. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. #7026, #6991
2. _____
3. _____
4. _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: FRANCIS SAPIENZA Date: 1-16-19
Signed: Frank A. Aulw

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: MAJ BRUCE JORDAN Date: 1/16/2019
Signed: Bruce Jordan
E-Mail: _____

OTHER RECURRING SERVICES CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FacID/Building: PA053-01 Date of Visit: 1-11-19

Contractor Personnel on Site:

1. FRANCIS SAPIENZA

2.

3.

4.

5.

6.

Work Performed:

Other Recurring Services

1. #6907

2.

3.

4.

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: FRANCIS SAPIENZA Date: 1-16-19

Signed: JNL A. Sapienza

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

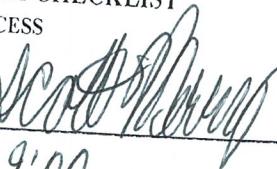
Print Name/Rank: MAJ BRUCE JORDAN Date: 1/16/2019

Signed: Bruce Jordan

E-Mail:

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
GATES, FENCES, SECURITY AND ACCESS

SITE AND BLDG #: PA D53-01
 LOCATION/RM #: PRG LOT WO# 6991 ASSET # 7525

MECHANIC
 SIGNATURE: 

DATE: 11/16/19START TIME: 9:00FINISH TIME: 9:30

ITEM	DESCRIPTION	SPECIAL INSTRUCTIONS	NOTES/ACTIONS	
			ITEM COMPLETED	ITEM COMPLETED/SEARCHED/INSPECTED/PROVIDE EVALUATION
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		<input checked="" type="checkbox"/>	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		<input checked="" type="checkbox"/>	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
GATES				
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.		<input checked="" type="checkbox"/>	
2	Check all locking devices. Lubricate as required.		<input checked="" type="checkbox"/>	
3	Inspect center gate support rollers and lubricate as required.		<input checked="" type="checkbox"/>	
4	Clean roller track of any debris.		<input checked="" type="checkbox"/>	
5	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.		<input checked="" type="checkbox"/>	
6	Check for any obstructions that retard full swing or movement of the gate.		<input checked="" type="checkbox"/>	
7	Check that shrubs and trees are pruned clear of gate.		<input checked="" type="checkbox"/>	
8	Check hold open devices for proper operation. Lubricate as required.		<input checked="" type="checkbox"/>	
FENCES				
1	Check posts and corner posts, support guys, and horizontal bars between each support post.		<input checked="" type="checkbox"/>	
2	Check wire and anchor point; re-stretch and re-anchor if necessary.		<input checked="" type="checkbox"/>	
3	Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post.		<input checked="" type="checkbox"/>	
4	Treat with galvanized protectant where rust has developed.		<input checked="" type="checkbox"/>	
5	If approved, apply weed control along entire base of fence. Consult the Safety Data Sheets (SDS) for hazardous ingredients and proper personal protective equipment (PPE).		<input checked="" type="checkbox"/>	
6	Check that shrubs and trees are pruned clear of fencing		<input checked="" type="checkbox"/>	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
POWER OPERATED OVERHEAD DOOR

ACTIVITY AND BLDG #: PA053-01

LOCATION: ~~W002~~ #6991 ASSET #7674
STORAGEMECHANIC
SIGNATURE

DATE: 1-16-19

START TIME: 8:30 AM

FINISH TIME: 9:00 AM

ITEM	DESCRIPTION	INSPECTED BY	INSPECTED BY	REMARKS
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		✓	
2	Review manufacturer's instructions. Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		✓	
3	Inspect general arrangement of door and mechanism, mountings, standards, wind locks, anchor bolts, counterbalances, weather stripping, door sweeps etc. Clean, tighten, and adjust repair as required.	✓		
4	Operate with power from stop to stop and at intermediate positions. Observe performance of various components, such as brake, limit switches, door operating speed, motor, gear box, etc. Clean and adjust as needed.	✓		
5	Check operation of safety edges, stops, electric eye, treadle, or other operating devices. Clean and make required adjustments or repairs.	✓		
6	Check manual operation. Note brake release, motor disengagement, functioning of hand pulls, chains sprockets, clutch, etc.	✓		
7	Examine all wiring, motor, starter, push button, etc., blow out or vacuum if needed.	✓		
8	Inspect gear box, change or add oil as required.	✓		
9	Perform required lubrication. Remove old or excess lubricant.	✓		
	Clean unit and mechanism thoroughly. Touch up paint where required.	✓		
	Clean up and remove all debris.			

WEATHER STRIPPING NEEDS REPAIRED

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.
 Checklist compiled in accordance with:

General Services Administration (GSA) Public Building Service 2012. *Public Buildings Maintenance Standards Final*. October 1

Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at [\(Provide Link to OEM Manual/Asset Library\)](#)

Additional Notes:

WEATHER STRIPPING NEEDS REPAIRED

10X20H

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
POWER OPERATED OVERHEAD DOOR

ACTIVITY AND BLDG #: PA053-01

LOCATION: HALL DRILL WO #6991 ASSET #7714

MECHANIC
SIGNATURE:

Ful Adl

DATE: 1-16-19

START TIME: 8:00AM

FINISH TIME: 8:30AM

ITEM # PURPOSE	CHECKED/NOT CHECKED	NOTES	MECHANIC COMPLETION		REASON FOR EXCUSE
			YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.			✓	
2	Review manufacturer's instructions. Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work			✓	
3	Inspect general arrangement of door and mechanism, mountings, standards, wind locks, anchor bolts, counterbalances, weather stripping, door sweeps etc. Clean, tighten, and adjust repair as required.		✓		
4	Operate with power from stop to stop and at intermediate positions. Observe performance of various components, such as brake, limit switches, door operating speed, motor, gear box, etc. Clean and adjust as needed		✓		
5	Check operation of safety edges, stops, electric eye, treadle, or other operating devices. Clean and make required adjustments or repairs.		✓		
6	Check manual operation. Note brake release, motor disengagement, functioning of hand pulls, chains sprockets, clutch, etc.		✓		
7	Examine all wiring, motor, starter, push button, etc., blow out or vacuum if needed		✓		
8	Inspect gear box, change or add oil as required.		✓		
9	Perform required lubrication. Remove old or excess lubricant.		✓		
	Clean unit and mechanism thoroughly. Touch up paint where required.		✓		
	Clean up and remove all debris.		✓		

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.

Checklist compiled in accordance with:

General Services Administration (GSA) Public Building Service 2012. *Public Buildings Maintenance Standards Final*. October 1

Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at (Provide Link to OEM Manual/Asset Library)
Additional Notes:

* BAD WEATHER STRIPPING ON SIDE OF DOOR.

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
MANUAL/AUTOMATIC ROLL-UP DOORS

ACTIVITY AND BLDG #: PA 053

LOCATION: DRILL HALL / W.D. #6991 ASSET #7995

MECHANIC
SIGNATURE:

DATE: 1-16-19

START TIME: 8:45AM

FINISH TIME: 9:00AM

CHECK POINT	CHECKPOINT DESCRIPTION	TASKS COMPLETED	SPECIAL INSTRUCTIONS		NOTES/EXPLANATION (IF TASK COMPLETE IS CHECKED NO PROVIDE EXPLANATION)
			YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		✓		
2	Review manufacturer's instructions.		✓		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		✓		
TO BE PERFORMED DURING INSPECTION SERVICE					
1	Check with door operating personnel for any known deficiencies.	✓			
2	Inspect general arrangement of door and mechanism, mountings, standards, wind locks, anchor bolts, counterbalances, weather stripping, door sweeps etc. Clean, tighten, and adjust repair as required.	✓			
3	If applicable, operate with power from start to stop and at intermediate positions. Observe performance of various components, such as brake, limit switches, door operating speed, motor, gear box, etc. Clean and adjust as needed.		N/A		
4	Check operation of safety edges, stops, electric eye, treadle, or other operating devices. Clean and make required adjustments or repairs.		N/A		
5	Check manual operation. Note brake release, motor disengagement, functioning or hand pulls, chains sprockets, clutch, etc.-	✓			
6	If applicable, examine all wiring, motor, starter, push button, etc., blow out or vacuum if needed.		N/A		DOOR WILL NOT STAY IN OPEN POSITION
7	If applicable, inspect gear box, change or add oil as required.	✓			
8	Perform required lubrication. Remove old or excess lubricant.	✓			
9	Clean unit and mechanism thoroughly. Touch up paint where required.	✓			
10	Clean up and remove all debris.	✓			

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.
 Checklist compiled in accordance with:

- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at ([Provide Link to OEM Manual/Asset Library](#))

Additional Notes: