

**CERTIFICATION OF WORK**  
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: P-166

Date of Visit: 1/25/19

Contractor Personnel on Site:

1. Tony Gremes
2. Jim Geertjens
3. Scott Werry

4. Frank Speranza
5. \_\_\_\_\_
6. \_\_\_\_\_

**Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 6950
2. 7072
3. 7017
4. 7048

**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: Tony Gremes Date: 1/15/18

Signed: Tony Gremes

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: TIMOTHY S PETERS Date: 25 JAN 19

Signed: Timothy S Peters

E-Mail:

OTHER RECURRING SERVICES CERTIFICATION OF WORK  
(To be completed by the Contractor and saved in the Contractor's CMMS)

FacID/Building: Pr 166 - 01 Date of Visit: 1/16/19

Contractor Personnel on Site:

1.	<u>Tony Laramie</u>	4.	
2.	<u>Jim Geertsen</u>	5.	
3.		6.	

Work Performed:

Other Recurring Services

1.	<u>688 Y</u>
2.	
3.	
4.	

**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: Tony Laramie Date: 1/16/19  
Signed: Tony

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Timothy S PETERS Date: 16 JAN 19  
Signed: Timothy S PETERS  
E-Mail:

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**EMERGENCY GENERATORS**

SITE AND BLDG #: Pr 166 -01

LOCATION/RM #: Electric WO# 6885 ASSET # 6760

MECHANIC  
SIGNATURE: *J. G. L.*

DATE: 1/16/19

START TIME: 1630

FINISH TIME: 1700

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓		
2	Review and follow manufacturer's instructions. One copy of the instruction manual(s) shall be kept in a secure, convenient location near the equipment and another kept in a different location.	✓		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
4	A written record of all inspections, service, tests, operation, and repairs to the emergency generator shall be maintained in an equipment log book and kept on the premises. This record shall include the date of maintenance, identity of service personnel, and notation of any unsatisfactory condition and the corrective action taken, including parts	✓		
5	Have a properly serviced fire extinguisher in proper working order on hand.	✓		
6	Follow NFPA 110 and 111 for operation and maintenance requirements.	✓		
1	Fuel, check main and day tank fuel supply levels; day tank float switch; piping, hoses and connectors; operating fuel pressure; and for any obstructions to tank vents and overflow piping	✓		P/1

2. Oil (check for proper oil level and oil operating pressure; lube oil heater)
  - Engine oil level should be checked with the unit stopped
  - Check unit for recommended proper oil pressure
3. Cooling system (check coolant level, water pump(s), jacket water heater, belts, hoses, fan)
4. Exhaust system, check for leaks while unit is running.
5. Battery system [look for possible corrosion; check specific gravity, electrolyte level (a level between 1250 and 1275 is acceptable) and battery charger. Use distilled water to maintain battery water level.]
6. Electrical (conduct a general inspection of wiring and connections; check circuit breakers/fuses, look for
7. Generator (Check for debris, foreign objects, loose or broken fittings; check guards and components; look for any unusual condition of vibration, leakage, noise, temperature or deterioration)

P/1  
P/1  
P/1  
P/1

✓  
✓

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.  
To be performed by: General Maintenance Worker

Additional Notes:

ATS 1

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**EMERGENCY GENERATORS**

SITE AND BLDG #: *Ra 166-01*LOCATION/RM #: *Blower* WO# *6801* ASSET # *6763*MECHANIC  
SIGNATURE:  
START TIME:*Tor e*  
*1630*DATE: *1/16/13*FINISH TIME: *1710*

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE YES      NO	NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
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- 1 In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to. *✓*
- 2 Review and follow manufacturer's instructions. One copy of the instruction manual(s) shall be kept in a secure, convenient location near the equipment and another kept in a different location. *✓*
- 3 Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. *✓*
- 4 A written record of all inspections, service, tests, operation, and repairs to the emergency generator shall be maintained in an equipment log book and kept on the premises. This record shall include the date of maintenance, identity of service personnel, and notation of any unsatisfactory condition and the corrective action taken, including parts *✓*
- 5 Have a properly serviced fire extinguisher in proper working order on hand. *✓*
- 6 Follow NFPA 110 and 111 for operation and maintenance requirements. *✓*
- 1 Fuel, check main and day tank fuel supply levels; day tank float switch; piping, hoses and connectors; operating fuel pressure; and for any obstructions to tank vents and overflow piping *N/r*

- 2 Oil (check for proper oil level and oil operating pressure; lube oil heater)
  - Engine oil level should be checked with the unit stopped
  - Check unit for recommended proper oil pressure
- 3 Cooling system (check coolant level, water pump(s), jacket water heater, belts, hoses, fan)
- 4 Exhaust system, check for leaks while unit is running.
- 5 Battery system [look for possible corrosion; check specific gravity, electrolyte level (a level between 1250 and 1275 is acceptable) and battery charger. Use distilled water to maintain battery water level.]
- 6 Electrical (conduct a general inspection of wiring and connections; check circuit breakers/fuses, look for
- 7 Generator (Check for debris, foreign objects, loose or broken fittings; check guards and components; look for any unusual condition of vibration, leakage, noise, temperature or deterioration)

*N/r*  
*N/r*  
*N/r*  
*N/r**✓**✓*

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

*ATS 2*

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**EMERGENCY GENERATORS**

SITE AND BLDG #:

Pr 166-01

LOCATION/RM #: OUTSIDE WO# 6885 ASSET # 6770

MECHANIC  
SIGNATURE:

START TIME:

Tony L

DATE:

1/15/18

FINISH TIME: 1200

ITEM	CHECK LIST DESCRIPTION	SPECIAL INSTRUCTIONS	TASK COMPLETED		NOTES/ACTIONS (OR ASK COMPUTER TO SIGN OFF ON PROVIDED INFORMATION)
			YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.		/		
2	Review and follow manufacturer's instructions. One copy of the instruction manual(s) shall be kept in a secure, convenient location near the equipment and another kept in a different location.		/		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		/		
4	A written record of all inspections, service, tests, operation, and repairs to the emergency generator shall be maintained in an equipment log book and kept on the premises. This record shall include the date of maintenance, identity of service personnel, and notation of any unsatisfactory condition and the corrective action taken, including parts replaced.		/		
5	Have a properly serviced fire extinguisher in proper working order on hand.		/		
6	Follow NFPA 110 and 111 for operation and maintenance requirements.		/		
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>					
1	Fuel, check main and day tank fuel supply levels; day tank float switch; piping, hoses and connectors; operating fuel pressure; and for any obstructions to tank vents and overflow piping		/		
2	Oil (check for proper oil level and oil operating pressure; lube oil heater) <ul style="list-style-type: none"> <li>• Engine oil level should be checked with the unit stopped</li> <li>• Check unit for recommended proper oil pressure</li> </ul>		/		
3	Cooling system (check coolant level, water pump(s), jacket water heater, belts, hoses, fan)		/		
4	Exhaust system, check for leaks while unit is running.		/		
5	Battery system [look for possible corrosion; check specific gravity, electrolyte level (a level between 1250 and 1275 is acceptable) and battery charger. Use distilled water to maintain battery water level.]		/		
6	Electrical (conduct a general inspection of wiring and connections; check circuit breakers/fuses, look for discoloration or signs of overheating)		/		
7	Generator (Check for debris, foreign objects, loose or broken fittings; check guards and components; look for any unusual condition of vibration, leakage, noise, temperature or deterioration)		/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**LIGHTING, OUTSIDE**

SITE AND BLDG #: Pr 166-01LOCATION/RM #: Prktr WO# 680 ASSET # 7419MECHANIC  
SIGNATURE: TG LDATE: 1/16/18START TIME: 1400FINISH TIME: 1431

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETED		NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO. PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.		<input checked="" type="checkbox"/>	
2	Schedule and coordinate work with operating personnel.	<input checked="" type="checkbox"/>		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		<input checked="" type="checkbox"/>	
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	Open and tag switch.	<input checked="" type="checkbox"/>		
2	Inspect visual condition of wiring. Look for evidence of overheating.	<input checked="" type="checkbox"/>		
3	Check for proper light operation.	<input checked="" type="checkbox"/>		
4	Test operation of automatic switches/ time clock/ photocells if applicable.	<input checked="" type="checkbox"/>		
5	Inspect light pole and mounting devices for deficiencies.	<input checked="" type="checkbox"/>		
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	<input checked="" type="checkbox"/>		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

14 Pr

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**GATES, FENCES, SECURITY AND ACCESS**

SITE AND BLDG #:

Pr 166-0

LOCATION/RM #:

M58

WO# 6881

ASSET # 7570

MECHANIC  
SIGNATURE:

J. e

DATE: 1/16/19

START TIME: 10:00

FINISH TIME: 1910

ITEM	DESCRIPTION	LAST COMPLETED	NOTES	SPECIAL INSTRUCTIONS	
				YES	NO
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.				
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.				
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.				
2	Check all locking devices. Lubricate as required.				
3	Inspect center gate support rollers and lubricate as required.				
4	Clean roller track of any debris.				
5	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.				
6	Check for any obstructions that retard full swing or movement of the gate.				
7	Check that shrubs and trees are pruned clear of gate.				
8	Check hold open devices for proper operation. Lubricate as required.				
1	Check posts and corner posts, support guys, and horizontal bars between each support post.				
2	Check wire and anchor point, re-stretch and re-anchor if necessary.				
3	Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post.				
4	Treat with galvanized protectant where rust has developed.				
5	If approved, apply weed control along entire base of fence. Consult the Safety Data Sheets (SDS) for hazardous ingredients and proper personal protective equipment (PPE).				
6	Check that shrubs and trees are pruned clear of fencing.				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: