

CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: WV038-01

Date of Visit: 1/3/19

Contractor Personnel on Site:

1. Tony Lozano
2. Sam Beentjes
3. Scott Lovett
4. Frank Lipieza
5. _____
6. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 6945
2. _____
3. _____
4. _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: FRANCIS SAPIENZA Date: 1-3-19

Signed: Frank Sapienza

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Desi Shaeffer SSG Date: 20190103

Signed: Desi Shaeffer

E-Mail: _____

OTHER RECURRING SERVICES CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FacID/Building: WV 038 -02 Date of Visit: 1/3/18

Contractor Personnel on Site:

- | | |
|------------------------|--------------------------|
| 1. <u>Tony Green</u> | 4. <u>Frank Sapienza</u> |
| 2. <u>Jim Gossifos</u> | 5. _____ |
| 3. <u>Scott Werry</u> | 6. _____ |

Work Performed:

Other Recurring Services

- | |
|----------------|
| 1. <u>6901</u> |
| 2. <u>7016</u> |
| 3. _____ |
| 4. _____ |

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: FRANCIS SAPIENZA Date: 1-3-19
Signed: Frank A. Sapienza

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Dennis, Shawn SSO Date: 20190102
Signed: ✓

E-Mail:

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
LIGHTING, OUTSIDE

SITE AND BLDG #: WU038 - 02LOCATION/RM #: WO# 6801 ASSET # 7430MECHANIC
SIGNATURE: John D. DillDATE: 1-3-19START TIME: 6:50AMFINISH TIME: 6:55AM

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓	✓	
2	Schedule and coordinate work with operating personnel.	✓		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		✓	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Open and tag switch.	✓		
2	Inspect visual condition of wiring. Look for evidence of overheating.	✓		
3	Check for proper light operation.	✓		
4	Test operation of automatic switches/ time clock/ photocells if applicable.	✓		
5	Inspect light pole and mounting devices for deficiencies.	✓		
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

1 PC FLOOD LITE, POLE MOUNT LED

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
LIGHTING, OUTSIDE

SITE AND BLDG #: WU 038 -02LOCATION/RM #: WO# 6901 ASSET # 7440MECHANIC
SIGNATURE:

DATE:

Mark A Dufre 13-19START TIME: 6:55 AMFINISH TIME: 7:00 AM

CHECKPOINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.		✓	
2	Schedule and coordinate work with operating personnel.	✓		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		✓	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Open and tag switch.	✓		
2	Inspect visual condition of wiring. Look for evidence of overheating.	✓		
3	Check for proper light operation.	✓		
4	Test operation of automatic switches/ time clock/ photocells if applicable.	✓		
5	Inspect light pole and mounting devices for deficiencies.	✓		
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

2 PC FLOOD LITE, POLE MOUNT FLUORESCENT

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
LIGHTING, OUTSIDE

SITE AND BLDG #: WV 038 - 02

LOCATION/RM #: WO# 6901 ASSET # 7447

MECHANIC
SIGNATURE:

Fullday

DATE:

1-3-19

START TIME: 7:00AM FINISH TIME: 7:05AM

CHECK POINT	CHECKPOINT DESCRIPTION	HAS THIS BEEN COMPLETED		NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
2	Schedule and coordinate work with operating personnel.	<input checked="" type="checkbox"/>		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>		
SPECIAL INSTRUCTIONS				
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Open and tag switch.	<input checked="" type="checkbox"/>		
2	Inspect visual condition of wiring. Look for evidence of overheating.	<input checked="" type="checkbox"/>		
3	Check for proper light operation.	<input checked="" type="checkbox"/>		
4	Test operation of automatic switches/ time clock/ photocells if applicable.	<input checked="" type="checkbox"/>		
5	Inspect light pole and mounting devices for deficiencies.	<input checked="" type="checkbox"/>		
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	<input checked="" type="checkbox"/>		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

3 P

Double LITE, POLE MANT LED

- * Pole Across from front ENTRANCE HAS LEFT LITE OUT.
- * Pole by left rear of Motor Pool lot has both Lights out.
- * Poles by left front of Motor Pool lot has right lights out

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
GATES, FENCES, SECURITY AND ACCESS

SITE AND BLDG #: **WU 038-02**

LOCATION/RM #: **MOTOR
POOL** WO# **6901**

ASSET # **7565**

MECHANIC
SIGNATURE: *John Adams*

DATE: **1-3-19**

START TIME: **8:00 AM**

FINISH TIME: **8:30 AM**

ITEM	DESCRIPTION	STANDARD PROCEDURE	TO BE PERFORMED AT EACH INSPECTION SERVICE		NOTES
			INSPECTION	ADDITIONAL	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		✓		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work		✓		
3	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.		✓		
4	Check all locking devices. Lubricate as required.		✓		
5	Inspect center gate support rollers and lubricate as required		✓		
6	Clean roller track of any debris.		✓		
7	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary		✓		
8	Check for any obstructions that retard full swing or movement of the gate.		✓		
9	Check that shrubs and trees are pruned clear of gate		✓		
10	Check hold open devices for proper operation. Lubricate as required.				
11	Check posts and corner posts, support guys, and horizontal bars between each support post				
12	Check wire and anchor point, re-stretch and re-anchor if necessary				
13	Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post				
14	Treat with galvanized protectant where rust has developed.				
15	If approved, apply weed control along entire base of fence. Consult the Safety Data Sheets (SDS) for hazardous ingredients and proper personal protective equipment (PPE)				
16	Check that shrubs and trees are pruned clear of fencing				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

1 R. Aut. Metric

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
GATES, FENCES, SECURITY AND ACCESS

SITE AND BLDG #: *WV 038-02*

LOCATION/RM #:

WO# *6901*ASSET # *7567*MECHANIC
SIGNATURE: *John D. Baker*DATE: *1-3-19*START TIME: *8:30 AM*FINISH TIME: *8:45 AM*

ITEM	DESCRIPTION	SPECIAL INSTRUCTIONS	TAKEN BY (INITIALS)	VARS	ANG	NOTES/REMARKS	
						1	2
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.						
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work						
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.						
2	Check all locking devices. Lubricate as required.						
3	Inspect center gate support rollers and lubricate as required.						
4	Clean roller track of any debris.						
5	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary						
6	Check for any obstructions that retard full swing or movement of the gate.						
7	Check that shrubs and trees are pruned clear of gate.						
8	Check hold open devices for proper operation. Lubricate as required.						
1	Check posts and corner posts, support guys, and horizontal bars between each support post.						
2	Check wire and anchor point; re-stretch and re-anchor if necessary.						
3	Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post.						
4	Treat with galvanized protectant where rust has developed.						
5	If approved, apply weed control along entire base of fence. Consult the Safety Data Sheets (SDS) for hazardous ingredients and proper personal protective equipment (PPE)						
6	Check that shrubs and trees are pruned clear of fencing						

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

1 P Auto Matrix
Does not work