

CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: WV 043

Date of Visit: 1/24/19

Contractor Personnel on Site:

- | | |
|--------------------------|----------|
| 1. <u>Tony Lanza</u> | 4. _____ |
| 2. <u>Frank Sapienza</u> | 5. _____ |
| 3. <u>Scott Lanza</u> | 6. _____ |

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

- | | |
|----------------|-------|
| 1. <u>6942</u> | _____ |
| 2. <u>7061</u> | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: FRANCIS SAPIENZA Date: 1-24-19

Signed: Frank A Sapienza

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Sacco, Steven S. / SSG Date: 20190124

Signed: Steven S Sacco

E-Mail: _____

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST CIRCULATING AND BOOSTER PUMPS

SITE AND BLDG #: WV 043 -01

MECHANIC
SIGNATURE: *Scott Brown*

DATE: 1/29/19

LOCATION/RM #: Barker Room WO# 6942 ASSET # 7090

START TIME: 8:00

FINISH TIME: 8:15

ITEM NO.	DESCRIPTION	YES	NO	REMARKS
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.			
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			
3	It is generally not a good idea to tamper with pumps using mechanical seals if they are otherwise performing properly. Since mechanical seals can cost as much as the pump, it is usually not cost effective to risk damaging the seal by performing an annual internal inspection of the pump.			
4	Lubricate pump and motor bearings as per manufacturer's specifications. Bearings require lubrication atleast annually.			
5	Inspect couplings and check for any pump seal leaks.			N/A sealed
6	Check motor mounts and vibration pads.			
7	Tighten all pump flanges.			
8	Visually check pump alignment and coupling.			
9	Inspect electrical connections.			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

Additional Notes:

in Ceiling

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST CIRCULATING AND BOOSTER PUMPS

SITE AND BLDG #: WU043-01

MECHANIC
SIGNATURE: *[Signature]*

DATE: 1/22/19

LOCATION/RM #: Boiler Room WO# 6942

ASSET # 7106

START TIME: 8:15

FINISH TIME: 8:30

CHECKS REQUIRED		CIRCUITING AND BOOSTER PUMPS		TESTS/COMPLETION		NOTES/DEFICIENCIES	
NO.	DESCRIPTION	YES	NO	YES	NO		
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.						
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.						
3	It is generally not a good idea to tamper with pumps using mechanical seals if they are otherwise performing properly. Since mechanical seals can cost as much as the pump, it is usually not cost effective to risk damaging the seal by performing an annual internal inspection of the pump.						
4	Lubricate pump and motor bearings as per manufacturer's specifications. Bearings require lubrication at least annually.						
5	Inspect couplings and check for any pump seal leaks.					N/A sealed	
6	Check motor mounts and vibration pads.						
7	Tighten all pump flanges.						
8	Visually check pump alignment and coupling.						
9	Inspect electrical connections.						

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

Additional Notes:

By Hot Water Tank

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST CIRCULATING AND BOOSTER PUMPS

SITE AND BLDG #: WU 043-01

MECHANIC
SIGNATURE: *[Signature]*

DATE: 1/24/19

LOCATION/RM #: Boiler Room WO# 6842 ASSET # 7107

START TIME: 8:30

FINISH TIME: 8:45

ITEMS CHECKED	COMPLIANCE YES	COMPLIANCE NO	COMPLIANCE NOT
1. In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.			
2. Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			
3. It is generally not a good idea to tamper with pumps using mechanical seals if they are otherwise performing properly. Since mechanical seals can cost as much as the pump, it is usually not cost effective to risk damaging the seal by performing an annual internal inspection of the pump.			
4. Lubricate pump and motor bearings as per manufacturer's specifications. Bearings require lubrication at least annually.			
5. Inspect couplings and check for any pump seal leaks.			
6. Check motor mounts and vibration pads.			
7. Tighten all pump flanges.			
8. Visually check pump alignment and coupling.			
9. Inspect electrical connections.			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

Additional Notes:

By Boiler 2

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST CIRCULATING AND BOOSTER PUMPS

SITE AND BLDG #: WU043-01

MECHANIC
SIGNATURE: *[Signature]*

DATE: 1/24/19

LOCATION/RM #: Boiler Room WO# 6942 ASSET # 7108

START TIME: 8:45

FINISH TIME: 9:00

ITEMS REQUIRED	COMPLETION INSTRUCTIONS	TESTS (CIRCUITRY)	NOTES
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	
3	It is generally not a good idea to tamper with pumps using mechanical seals if they are otherwise performing properly. Since mechanical seals can cost as much as the pump, it is usually not cost effective to risk damaging the seal by performing an annual internal inspection of the pump.	✓	
4	Lubricate pump and motor bearings as per manufacturer's specifications. Bearings require lubrication atleast annually.	✓	
5	Inspect couplings and check for any pump seal leaks.	✓	MA SEALED
6	Check motor mounts and vibration pads.	✓	
7	Tighten all pump flanges.	✓	
8	Visually check pump alignment and coupling.	✓	
9	Inspect electrical connections.	✓	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

Additional Notes:

By Boiler 1

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST CIRCULATING AND BOOSTER PUMPS

SITE AND BLDG #: WV043-01

LOCATION/RM #: Baker WO# 6942

ASSET # 7109

MECHANIC

SIGNATURE: *Scott Murphy*

DATE: 1/29/19

START TIME:

FINISH TIME:

ITEM NO.	DESCRIPTION	STATUS	REMARKS
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		
3	It is generally not a good idea to tamper with pumps using mechanical seals if they are otherwise performing properly. Since mechanical seals can cost as much as the pump, it is usually not cost effective to risk damaging the seal by performing an annual internal inspection of the pump.		
4	Lubricate pump and motor bearings as per manufacturer's specifications. Bearings require lubrication atleast annually.		
5	Inspect couplings and check for any pump seal leaks.		
6	Check motor mounts and vibration pads.		
7	Tighten all pump flanges.		
8	Visually check pump alignment and coupling.		
9	Inspect electrical connections.		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

DN

Rack

TURNED OFF electrically
+ Valves off
shown as scrapped on
PM list

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST CIRCULATING AND BOOSTER PUMPS

SITE AND BLDG #: WU043-01

LOCATION/RM #: Boiler Room WO# 6842 ASSET # 7110

MECHANIC
SIGNATURE: *[Signature]*

DATE: 1/24/19

START TIME: 9:00

FINISH TIME: 9:15

ITEMS TO BE DONE	TESTS TO BE DONE		REMARKS
	YES	NO	
1. In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.			
2. Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			
3. It is generally not a good idea to tamper with pumps using mechanical seals if they are otherwise performing properly. Since mechanical seals can cost as much as the pump, it is usually not cost effective to risk damaging the seal by performing an annual internal inspection of the pump.			
4. Lubricate pump and motor bearings as per manufacturer's specifications. Bearings require lubrication at least annually.			
5. Inspect couplings and check for any pump seal leaks.			N/A SEALED
6. Check motor mounts and vibration pads.			
7. Tighten all pump flanges.			
8. Visually check pump alignment and coupling.			
9. Inspect electrical connections.			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

Additional Notes:

1~ Ceiling

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST CIRCULATING AND BOOSTER PUMPS

SITE AND BLDG #: WU093-01

MECHANIC
SIGNATURE: *[Signature]*

DATE: 1/24/19

LOCATION/RM #: Boiler

WO# 6592

ASSET # 7117

START TIME: 9:15

FINISH TIME: 9:30

CHECKS (ORIGINALS)		TESTS (ORIGINALS)		SPECIAL INSTRUCTIONS	
NO.	DESCRIPTION	YES	NO	TESTS	INSTRUCTIONS
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.				
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.				
3	It is generally not a good idea to tamper with pumps using mechanical seals if they are otherwise performing properly. Since mechanical seals can cost as much as the pump, it is usually not cost effective to risk damaging the seal by performing an annual internal inspection of the pump.				
4	Lubricate pump and motor bearings as per manufacturer's specifications. Bearings require lubrication at least annually.				
5	Inspect couplings and check for any pump seal leaks.				N/A Sealed
6	Check motor mounts and vibration pads.				
7	Tighten all pump flanges.				
8	Visually check pump alignment and coupling.				
9	Inspect electrical connections.				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency to be performed by General Maintenance Worker.

Additional Notes:

Or

Rank

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST CIRCULATING AND BOOSTER PUMPS

SITE AND BLDG #: WJ043-01

MECHANIC
SIGNATURE: *[Signature]*

DATE: 1/24/19

LOCATION/RM #: Bala WO# 6842 ASSET # 7118

START TIME: 9:30

FINISH TIME: 9:45

ITEMS	COMPLIANCE	COMPLIANCE	COMPLIANCE	COMPLIANCE
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.			
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			
3	It is generally not a good idea to tamper with pumps using mechanical seals if they are otherwise performing properly. Since mechanical seals can cost as much as the pump, it is usually not cost effective to risk damaging the seal by performing an annual internal inspection of the pump.	✓	✓	
4	Lubricate pump and motor bearings as per manufacturer's specifications. Bearings require lubrication at least annually.			
5	Inspect couplings and check for any pump seal leaks.	✓	✓	N/A SEALED
6	Check motor mounts and vibration pads.	✓	✓	
7	Tighten all pump flanges.	✓	✓	
8	Visually check pump alignment and coupling.	✓	✓	
9	Inspect electrical connections.	✓	✓	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

Additional Notes:

Water tank.

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST GATES, FENCES, SECURITY AND ACCESS

SITE AND BLDG #: WJ 043 - 01

LOCATION/RM #: DRIVEWAY WO# 6942

ASSET # 7550

MECHANIC
SIGNATURE: *Frank A. Aul*

START TIME: 9:00AM

DATE: 1/29/18

FINISH TIME: 9:05AM

CHECKLIST		SPECIAL INSTRUCTIONS		SPECIAL INSTRUCTIONS	
NO.	DESCRIPTION	YES	NO	YES	NO
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.				
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work				
3	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess				
4	Check all locking devices. Lubricate as required.				
5	Inspect center gate support rollers and lubricate as required.				
6	Clean roller track of any debris.				
7	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary				
8	Check for any obstructions that retard full swing or movement of the gate.				
9	Check that shrubs and trees are pruned clear of gate.				
10	Check hold open devices for proper operation. Lubricate as required.				
11	Check posts and corner posts, support guys, and horizontal bars between each support post				
12	Check wire and anchor point, re-stretch and re-anchor if necessary.				
13	Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post				
14	Treat with galvanized protectant where rust has developed.				
15	If approved, apply weed control along entire base of fence. Consult the Safety Data Sheets (SDS) for hazardous ingredients and proper personal protective equipment (PPE)				
16	Check that shrubs and trees are pruned clear of fencing				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

1 Pc Rubble

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST GATES, FENCES, SECURITY AND ACCESS

SITE AND BLDG #: WV 043-01

LOCATION/RM #: EAST WO# 6942

ASSET # 7620

MECHANIC
SIGNATURE: *Paul A. Lee*

START TIME: 9:05 AM

DATE: 1/24/19

FINISH TIME: 9:10 AM

ITEM NO.	DESCRIPTION	STATUS	REMARKS
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	
3	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	✓	
4	Check all locking devices. Lubricate as required.	✓	
5	Inspect center gate support rollers and lubricate as required.	✓	
6	Clean roller track of any debris.	✓	
7	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.	✓	N/A
8	Check for any obstructions that retard full swing or movement of the gate.	✓	N/A
9	Check that shrubs and trees are pruned clear of gate.	✓	
10	Check hold open devices for proper operation. Lubricate as required.	✓	
11	Check posts and corner posts, support guys, and horizontal bars between each support post.	✓	
12	Check wire and anchor point, re-stretch and re-anchor if necessary.		
13	Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post.		
14	Treat with galvanized protectant where rust has developed.		
15	If approved, apply weed control along entire base of fence. Consult the Safety Data Sheets (SDS) for hazardous ingredients and proper personal protective equipment (PPE).		
16	Check that shrubs and trees are pruned clear of fencing.		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

! R Single

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST GATES, FENCES, SECURITY AND ACCESS

SITE AND BLDG #: WU 043-01

LOCATION/RM #: North WO# 6842

ASSET # 7638

MECHANIC
SIGNATURE: *Paul Adel*

START TIME: 9:10 AM

DATE: 1/24/18

FINISH TIME: 9:15 AM

GENERAL INSTRUCTIONS		SPECIAL INSTRUCTIONS		NOTES	
ITEM	DESCRIPTION	YES	NO	YES	NO
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.				
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		✓		
3	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.		✓		
4	Check all locking devices. Lubricate as required.		✓		
5	Inspect center gate support rollers and lubricate as required.		✓		
6	Clean roller track of any debris.		✓		
7	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.		✓		
8	Check for any obstructions that retard full swing or movement of the gate.		✓		
9	Check that shrubs and trees are pruned clear of gate.		✓		
10	Check hold open devices for proper operation. Lubricate as required.		✓		
11	Check posts and corner posts, support guys, and horizontal bars between each support post.		✓		
12	Check wire and anchor point, re-stretch and re-anchor if necessary.		✓		
13	Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post.		✓		
14	Treat with galvanized protectant where rust has developed.		✓		
15	If approved, apply weed control along entire base of fence. Consult the Safety Data Sheets (SDS) for hazardous ingredients and proper personal protective equipment (PPE).		✓		
16	Check that shrubs and trees are pruned clear of fencing.		✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

1 Pc Single

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST GATES, FENCES, SECURITY AND ACCESS

SITE AND BLDG #: WU043-01

LOCATION/RM #: WESR WO# 6842

ASSET # 7651

MECHANIC
SIGNATURE: *[Signature]*

START TIME: 9:15 AM

DATE: 1/24/19

FINISH TIME: 9:20 AM

ITEM NO.	DESCRIPTION	CHECK COMPLETION		REMARKS
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.			
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			
3	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	✓		
4	Check all locking devices. Lubricate as required.	✓		
5	Inspect center gate support rollers and lubricate as required.	✓		
6	Clean roller track of any debris.	✓		
7	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.	✓		
8	Check for any obstructions that retard full swing or movement of the gate.	✓		
9	Check that shrubs and trees are pruned clear of gate.	✓		
10	Check hold open devices for proper operation. Lubricate as required.	✓		
11	Check posts and corner posts, support guys, and horizontal bars between each support post.	✓		
12	Check wire and anchor point, re-stretch and re-anchor if necessary.	✓		
13	Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post.	✓		
14	Treat with galvanized protectant where rust has developed.	✓		
15	If approved, apply weed control along entire base of fence. Consult the Safety Data Sheets (SDS) for hazardous ingredients and proper personal protective equipment (PPE).	✓		
16	Check that shrubs and trees are pruned clear of fencing.	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

1 Pc Single

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST GATES, FENCES, SECURITY AND ACCESS

SITE AND BLDG #: WV 093 01

LOCATION/RM #: WTS WO# 6942

ASSET # 7652

MECHANIC
SIGNATURE: *Frank A. A.*

START TIME: 9:20AM

DATE: 1/24/18

FINISH TIME: 9:25AM

NO.	DESCRIPTION	DATE	INITIALS	STATUS
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.			
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			
3	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.			
4	Check all locking devices. Lubricate as required.			
5	Inspect center gate support rollers and lubricate as required.			
6	Clean roller track of any debris.			
7	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.			
8	Check for any obstructions that retard full swing or movement of the gate.			
9	Check that shrubs and trees are pruned clear of gate.			
10	Check hold open devices for proper operation. Lubricate as required.			
11	Check posts and corner posts, support guys, and horizontal bars between each support post.			
12	Check wire and anchor point, re-stretch and re-anchor if necessary.			
13	Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post.			
14	Treat with galvanized protectant where rust has developed.			
15	If approved, apply weed control along entire base of fence. Consult the Safety Data Sheets (SDS) for hazardous ingredients and proper personal protective equipment (PPE).			
16	Check that shrubs and trees are pruned clear of fencing.			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

1 R Single

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
GATES, FENCES, SECURITY AND ACCESS

SITE AND BLDG #: WV 003-01

LOCATION/ROOM: West WO# 6942

ASSET # 7653

MECHANIC
SIGNATURE: *Paul A. Loh*

START TIME: 9:25AM

DATE: 1/24/18

FINISH TIME: 9:30AM

ITEM NO.	DESCRIPTION	CHECK COMPLETION		REMARKS
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.			
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		✓	
3	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	✓		
4	Check all locking devices. Lubricate as required.	✓		
5	Inspect center gate support rollers and lubricate as required.	✓		
6	Clean roller track of any debris.	✓		
7	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.	✓		
8	Check for any obstructions that retard full swing or movement of the gate.	✓		
9	Check that shrubs and trees are pruned clear of gate.	✓		
10	Check hold open devices for proper operation. Lubricate as required.	✓		
11	Check posts and corner posts, support guys, and horizontal bars between each support post.	✓		
12	Check wire and anchor point, re-stretch and re-anchor if necessary.			
13	Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post.			
14	Treat with galvanized protectant where rust has developed.			
15	If approved, apply weed control along entire base of fence. Consult the Safety Data Sheets (SDS) for hazardous ingredients and proper personal protective equipment (PPE).			
16	Check that shrubs and trees are pruned clear of fencing.			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

1 R Siaske

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST POWER OPERATED OVERHEAD DOOR

ACTIVITY AND BLDG #: **WU 043 -01**
LOCATION: **DRIVE** **Loc # 6842** **ASSG 1 7716**

MECHANIC SIGNATURE: **[Signature]** DATE: **1/24/19**
START TIME: **9:30AM** FINISH TIME: **9:45AM**

ITEM NO.	DESCRIPTION	COMPLETION DATE	
		WEEK	NO.
1	In addition to the procedure(s) outlined in this standard, the equipment shall be strictly adhered.		
2	Review manufacturer's instructions		✓
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work		✓
4	Inspect general arrangement of door and mechanism, mountings, standards, wind locks, anchor bolts, counterbalances, weather stripping, door sweeps etc. Clean, tighten, and adjust repair as required	✓	
5	Operate with power from stop to stop and at intermediate positions. Observe performance of various components, such as brake, limit switches, door operating speed, motor, gear box, etc. Clean and adjust as needed.	✓	
6	Check operation of safety edges, stops, electric eye, treadle, or other operating devices. Clean and make required adjustments or repairs.	✓	
7	Check manual operation. Note brake release, motor disengagement, functioning or hand pull, chains sprockets, clutch, etc.	✓	
8	Examine all wiring, motor, starter, push button, etc., blow out or vacuum if needed	✓	
9	Inspect gear box, change or add oil as required.	✓	
10	Perform required lubrication. Remove old or excess lubricant.	✓	
11	Clean pint and mechanism thoroughly. Touch up paint where required.	✓	
12	Clean up and remove all debris.	✓	

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.
Checklist compiled in accordance with
Federal Services Administration (GSA) Public Building Service 2012 Public Buildings Maintenance Standards Final October 1
Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at (Provide Link to OEM Manual/Asset Library)

Additional Notes:

*** Weather stripping loose / broken on side of door.**

14 x 14

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST DOOR KEYPAD / CARD READER

SITE AND BLDG #: WV 043-01LOCATION/RM #: Front WO# 6842 ASSET # 7874MECHANIC SIGNATURE: Paul A. Lamb DATE: 1/24/18START TIME: 9:45 AM FINISH TIME: 10:00 AM

CHECK POINT	CHECKPOINT DESCRIPTION	TEST/COMPLIANCE		NOTES/ACTIONS (If not completed, provide explanation)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.			
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		✓	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	If applicable, test the controls for communications to the monitoring center. Inspect key pad for sticking keys and LED lights proper operation.	✓		
2	Check power supplies. Clean keys and pad with a quick dry electrical cleaner. Wipe unit down.	✓		
3	Inspect and test the operation of device. -Observe unit in use.	✓		
4	Ensure proper protection of all visible wiring and conduits.	✓		
5	Verify that no compromise to devices has occurred (compromise of devices could be from building alterations, partitions, furniture or other obstacles) Any deficiencies found open a CM work order in Maximo and quote will be provided for CM repairs. Notate in note Column.	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

2 pc

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST MANUAL/AUTOMATIC ROLL-UP DOORS

ACTIVITY AND BLDG #: WV 043 - 01

LOCATION: PRAC Lot 6842 Ass'd # 7860

MECHANIC
SIGNATURE: *[Signature]*

DATE: 1/29/13

START TIME: 10:00AM

FINISH TIME: 10:15AM

CHECK POINT	DESCRIPTION	STATUS		REMARKS
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		✓	
2	Review manufacturer's instructions.		✓	
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		✓	
1	Check with door operating personnel for any known deficiencies.	✓		
2	Inspect general arrangement of door and mechanism, mountings, standards, wind locks, anchor bolts, counterbalances, weather stripping, door sweeps etc. Clean, tighten, and adjust repair as required.	✓		
3	If applicable, operate with power from start to stop and at intermediate positions. Observe performance of various components, such as brake, limit switches, door operating speed, motor, gear box, etc. Clean and adjust as needed.		N/A	
4	Check operation of safety edges, stops, electric eye, treadle, or other operating devices. Clean and make required adjustments or repairs.		N/A	
5	Check manual operation. Note brake release, motor disengagement, functioning or hand pulls, chains sprockets, clutch, etc.		N/A	
6	If applicable, examine all wiring, motor, starter, push button, etc., blow out or vacuum if needed.		N/A	
7	If applicable, inspect gear box, change or add oil as required.		N/A	
8	Perform required lubrication. Remove old or excess lubricant.	✓		
9	Clean unit and mechanism thoroughly. Touch up paint where required.	✓		
10	Clean up and remove all debris.	✓		

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.
Checklist compiled in accordance with:

- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at (Provide Link to OEM Manual/Asset Library)

6.25 X 7