

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

LIGHTING, OUTSIDE

MECHANIC : Mike Wolfe

SITE AND BLDG #: NY023-118

10/8/19

SIGNATURE:

DATE:

LOCATION/RM #:

START TIME:

7am

FINISH TIME:

7:30am

| Site Location | WO # | Asset # | PM # | Manufacturer | Model Number | Serial # | Asset Description | Asset Location |
|---------------|------|---------|------------|--------------|--------------|----------|---|----------------|
| NY023-118 | 5642 | 9282 | PM-MO-9282 | | | | J-45 1-pc Single Light, Pole Mounted Military Equipment Parking | |

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|--|--|---------------|-----|---|
| | | YES | NO | |
| SPECIAL INSTRUCTIONS | | | | |
| 1 | In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to. | ✓ | | TOTAL 3 POLE LIGHTS, 2 ARE WORKING ONE IS NOT! |
| 2 | Schedule and coordinate work with operating personnel. | ✓ | | |
| 3 | Follow lock out/tag out procedures always. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. | | N/A | |
| TO BE PERFORMED AT EACH INSPECTION SERVICE | | | | |
| 1 | Open and tag switch. | ✓ | | CM REQUESTED, 1 LIGHT IS NOT |
| 2 | Inspect visual condition of wiring. Look for evidence of overheating. | ✓ | | operational REAR OF BUILDING # 118, ON THE |
| 3 | Check for proper light operation. | ✓ | | RIGHT SIDE OFF MAIN PARKING LOT. |
| 4 | Test operation of automatic switches/ time clock/ photocells if applicable. | | N/A | |
| 5 | Inspect light pole and mounting devices for deficiencies. | ✓ | | |
| 6 | For any noted deficiency, takes pictures and open corrective maintenance ticket. | ✓ | | |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiency found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

