

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
FILTER REPLACEMENT

SITE AND BLDG #: MD002 B-2

MECHANIC
SIGNATURE: *JL W B*

DATE: 08/10/22

LOCATION/RM #: WO# 18747

START TIME: 0900

FINISH TIME: 1630

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|---|---|---------------|----------------|---|
| | | YES | NO | |
| TO BE PERFORMED AT EACH INSPECTION SERVICE | | | | |
| 1 | Check, clean, and/or replace filters as required. | / | / | |
| 2 | Initial and Date Filter (if disposable) | / | / | |
| 3 | Initial and Date Yellow Maintenance Tag (if applicable) | / | / | |
| ASSET # | SIZE | QTY | NOTES/ ACTIONS | |
| | Record Size : | | | |
| | | | | |
| | | | | |
| MDO2-132 | | . | | |
| MD02-133 | | | | |
| MD02-134 | washable filters | 2 ea. | | |
| MD02-135 | | | | |
| MD02-136 | | | | |
| MD02-137 | | | | |
| | | | | |
| | | | | |
| | | | | |
| NOTE : Any AHU with outside air -Filter gets replaced Quarterly | | | | |
| All other filters get replaced annually But inspected Quarterly | | | | |
| | | | | |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Technician

Additional Notes: