

**CERTIFICATION OF WORK
SERVICE CALL**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: MD003 B-1 Date of Visit: 8/5/20

Contractor Personnel on Site:

1. <u>David Gholian</u>	4. <u>Advanced Security</u>
2. _____	5. _____
3. _____	6. _____

Service Call Number

CSS# 1137,1138,1140 WO# 11622

Description of Repairs

Changed the combination to Vault and Security pms

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: David Gholian Date: 8/5/20

Signed: David Gholian

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: SGT Peter Lawrence Date: 8/5/20

Signed: Peter Lawrence

E-Mail: _____



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Bill To:

wo#12590

Attn:

Phone:

Billing Email:

Name: MD 003

Job Location: 5515 Liberty Heights
21207

Ordered By:

Work Location (Suite/Door)

Phone:

SERVICES PROVIDED

	WORK	ESTIMATE
Access Control	Card Reader Biometric Reader Access Software Digital Keypad Access Card Access Key Fob Intercom Electronic Lock Magnetic Lock	
Burglar Alarm	Alarm System Motion Detector Door Contact Glass Break Detector Smoke- Heat Detector Cellular Back-up	
CCTV	Camera Color Camera B/W DVD-VCR Recorder Multiplexers Flat Panel Monitor	
Locks	Knob Lock Lever Lock Mortise Lock Duplicate Key Padlock Deadbolt Lock Sliding Door Lock Exit Device	
High Security	ASSA Medeco Mul-T-Lock Schlage Primus Schlage Everest Kaba Peaks	
Safes	Safe Sales New-Used Combination Change Safe Service Safe Opening Safe Delivery Safe Moving	
Doors	Door & Frame Metal Wood Aluminum Pivot & Hinge Door Closer	
Cars	Car Alarms Car Remotes Trunk Opening Create Car Key Key Duplication Transponder Key Car Door Lock Repair Ignition Switch Repair Ignition Switch Replacement	

PO NUMBER	TECHNICIAN	SERVICE CALL	COD	NET 10	NET 30	DATE
	DAW0					8/5/20

QTY.	DESCRIPTION OF WORK	PARTS	LABOR
1)	Slact		
1)	chg combo on Vale		
	I pm check motion		
	door valt		
	① need key for held up Botten		
	① lost time (clock)		

I certify that I have the authority as owner or agent for the owner of the property to order the lock, key or security work designated above and to bind the owner under this contract. By signing below, I certify that the owner hereby does absolve, indemnify and hold the locksmith who bears this authorization harmless from any and all claims arising from the performance of such work. The owner is the party responsible for payment in full, and is subject to the terms and conditions printed on the reverse side. If the owner does not make timely payment, the agent shall make payment in full.

Signature:

Printed Name: Johnny W. Brown

TAG# _____ VIN# _____

CASH CREDIT BILL CHECK# _____

Credit Card # _____

Type _____ Exp. Date _____ / _____ I.D. _____

Subtotal

Parts & Labor

Tax

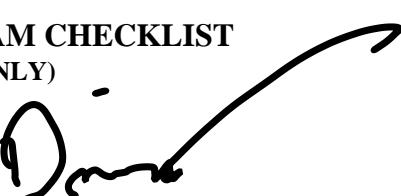
Total

502257

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
SECURITY SYSTEM (ARMS ROOM ONLY)

SITE AND BLDG #: MD003 B-1

LOCATION/RM #: vault **WO#** 11622 **ASSET #** 1140

**MECHANIC
SIGNATURE:** 

DATE: 8/5/20

START TIME: 0900

FINISH TIME: 1000

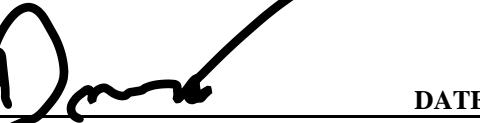
CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/	/	
2	Review manufacturer's instructions. SEE End User Handbook (Separate Attachment) for all DSC Panels	/	/	
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/	/	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Test the control panels for communications to the monitoring center, sirens, tampers, cameras, and strobe lights. (SEE End User Handbook for testing procedures). Replace any faulty sensor, verify with Central Monitoring Station that it is fully functional.	/	/	
2	Inspect and test the operation of all detection devices	/	/	
3	Check power supplies	/	/	
4	Verify that no compromise to devices has occurred (compromise of devices could be from building alterations, partitions, furniture or other obstacles)	/	/	
5	Load test batteries and if needed recommend for replacement.	/	/	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

1. A qualified alarm technician is a requirement. A minimum of 5 years experience with Intrusion Detection Systems is required.
2. Prior Coordination with the facility must occur prior to scheduled work. (See suggested coordination questions below)
 - a. Access to Arms room is accompanied. Someone with unaccompanied access MUST be present at all times during scheduled work.
 - b. All cages with motion sensors should be open. Multiple unit coordination may be necessary.
 - c. In the event that all sensors could not be tested due to accessibility every attempt will be made to test the sensor and if unsuccessful must be noted.
 - d. Ensure facility has access to Maintenance Key.

Additional Notes:

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
SECURITY SYSTEM

SITE AND BLDG #: **MD003 B-1**LOCATION/RM #: **vault** WO# **11622** ASSET # **1137**MECHANIC
SIGNATURE: DATE: **8/5/20**START TIME: **0900**FINISH TIME: **1000**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓	/	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/	/	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Test the control panels for communications to the monitoring center, sirens, tampers, cameras, and strobe lights.	✓	/	
2	Inspect and test the operation of all detection devices	/	/	
3	Check power supplies	✓	/	
4	Verify that no compromise to devices has occurred (compromise of devices could be from building alterations, partitions, furniture or other obstacles)	✓	/	
5	Test the batteries on remotes and wireless sensors inspection of all visible wiring and conduits	/	/	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: