

CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Gaithersburg MD 013 Date of Visit: 9/5/19

Contractor Personnel on Site:

1. Patrick Donovan

2. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 10267, 10301, 10327, 10565, 10258, 10302, 10328, 10566
Mini Splits, Grease Trap, Pumps, Radiators, Unit Heaters, Condensing Units, Vehicle Exhaust

Service Calls – Service Call Number and Description

1. CSS# _____

2. CSS# _____

3. CSS# _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Donovan Date: 9/5/19

Signed: Patrick Donovan

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: TARA STLAURENT Date: 05 Sep 19

Signed: Tara St Laurent

E-Mail: Tara.F.StLaurent.CIV@mail.mil

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
VEHICLE EXHAUST REMOVAL

SITE AND BLDG #: Carthersburg MD 2013MECHANIC J. L. StilesDATE: 9/3/19LOCATION/RM #: Blk #2 WO# 10202 ASSET # 1530START TIME: 11:45FINISH TIME: 12:05

Task	Start	End	Comments
1 In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	✓		
2 Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
1 Start and stop fan with local switch	✓		
2 Check motor and fan shaft bearings for noise, vibration, overheating, lubricate bearings.	✓		<i>done</i>
3 Inspect, adjust belts and pulleys. Replace belt as needed.	✓		<i>done</i> <i>all gear</i>
4 Clean dampers, lubricate pivot points (annually) and inspect linkages for tightness.	✓		<i>done</i>
5 Inspect fan for bent blades, unbalance, excessive noise and vibration.	✓		<i>done</i>
6 Clean fan as needed.	✓		<i>done</i>
7 Visually inspect exhaust system tubing and/or duct work for any damage that could result in leaks.	✓		<i>done</i>
8 Repair as needed	✓		<i>done</i>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

15	Check filter door for proper gasketing and air leaks. Correct as necessary.	<input checked="" type="checkbox"/>	<i>good/leak filter</i>
16	Change the filter as needed with the correct size and type filter.	<input checked="" type="checkbox"/>	<i>replace filter</i>
17	Ensure that drain(s) are clear and running.	<input checked="" type="checkbox"/>	<i>drain</i>
18	Clean up work area.	<input checked="" type="checkbox"/>	<i>area</i>

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To be performed by: General Maintenance Worker

Additional Notes: