

CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Gaithersburg MD013 Date of Visit: 9/6/19

Contractor Personnel on Site:

1. Patrick Donovan 2. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 10267, 10301, 10327, 10565, 10268, 10302, 10328, 10566
Mini Splits, Grease Trap, Pumps, Radiators, Unit Heaters, Condensing Units, Vehicle Exhaust

Service Calls - Service Call Number and Description

1. CSS# _____
2. CSS# _____
3. CSS# _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Donovan Date: 9/5/19

Signed: [Signature]

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: TARA STLAURENT Date: 05 Sep 19

Signed: [Signature]

E-Mail: Tara.f.Stlaurent.civ@mail.mil

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: Guthrieburg MD013
LOCATION/RM #: Mechanical Room **WO#** 10327 **ASSET #** 1997

MECHANIC SIGNATURE: [Signature] **DATE:** 9/4/19
START TIME: 2:10 **FINISH TIME:** 2:30

SECTION 1		SECTION 2		SECTION 3	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓			
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓			
1	For gas/oil heaters: 1. Remove access panels if applicable. 2. Check the fire box liner or refractory for cracks and leaks. 3. Check all gas lines for leaks. Repair as needed.	✓		done	
2	Clean dirt from heater, vacuuming is preferred.	✓		done	
3	Check operation of gas valve.	✓		done/good	
4	Check for gas leaks.	✓		No leaks detected	
5	Check operation of thermostat.	✓		done/good	
6	If applicable, replace primary air intake filter.	N/A			
7	As needed, clean spark electrode and reset gap, replace if necessary.	N/A		No spark plug	
8	Inspect flue pipe and connections.	✓		done/good	
9	If applicable, inspect and clean outside air blower and blower intake.	N/A			
10	Inspect unit for proper operation.	✓		done/good	
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.	✓		good	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes: