

CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: *Gaithersburg MPO13* Date of Visit: *1/6/2020*

Contractor Personnel on Site:

1. *Patrick Donovan*

2.

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. *11503, 11504 Gates, Forces Overhead doors*

Service Calls – Service Call Number and Description

1. CSS#

2. CSS#

3. CSS#

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: *Patrick Donovan* Date: *1/6/2020*

Signed: *Patrick Donovan*

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: *Tara StLaurent GS 11*

Date: *6 Jan 20*

Signed: *Tara StLaurent*

E-Mail: *Tara.f.StLaurent.civ@mail.mil*

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST MANUAL/AUTOMATIC OVERHEAD DOORS

SITE AND BLDG #: Gaithersburg MD013MECHANIC
SIGNATURE [Signature]DATE: 1/6/2020LOCATION/RM #: Exterior Building 2 WO# 115044 ASSET # see notesSTART TIME: 9:00FINISH TIME: 9:55

1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	✓	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	
1	Check with door operating personnel for any known deficiencies.	✓	Done / see reports of Deficiencies
2	Inspect general arrangement of door and mechanism, mountings, standards, wind locks, anchor bolts, counterbalances, weather stripping, door sweeps etc. Clean, tighten, and adjust repair as required.	✓	Done / all good
3	If applicable, operate with power from start to stop and at intermediate positions. Observe performance of various components, such as brake, limit switches, door operating speed, motor, gear box, etc. Clean and adjust as needed.	✓	Done / all good
4	Check operation of safety edges, stops, electric eye, treadle, or other operating devices. Clean and make required adjustments or repairs.	✓	Done / good
5	Check manual operation. Note brake release, motor disengagement, functioning or hand pulls, chains sprockets, clutch, etc.	✓	Done / good
6	If applicable, examine all wiring, motor, starter, push button, etc., blow out or vacuum if needed.	✓	Done / good
7	If applicable, inspect gear box, change or add oil as required.		
8	Perform required lubrication. Remove old or excess lubricant.		
9	Clean unit and mechanism thoroughly. Touch up paint where required.	✓	Done
10	Clean up and remove all debris.	✓	Done

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

Asset# 2016 ✓ WO11504

2017 ✓ WO11505

Manual Doors work fine.
Automatic Doors work fine