

## CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: *Gaithersburg MD 2013* Date of Visit: *1/6/2020*

Contractor Personnel on Site:

1. *Patrick Donovan*

2.

### Work Performed:

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. *11503, 11504, 11505 Gates, Fences Overhead doors*

### Service Calls – Service Call Number and Description

1. CSS#
2. CSS#
3. CSS#

## CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: *Patrick Donovan* Date: *1/6/2020*

Signed: *Pat*

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: *Tara St Laurent GS-11* Date: *1/6/2020*

Signed: *Tara St Laurent*

E-Mail: *Tara.f.StLaurent.civ@mail.mil*

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**MANUAL/AUTOMATIC OVERHEAD DOORS**

<b>SITE AND BLDG #:</b> <u>Gaithersburg MD 2013</u>		<b>LOCATION/RM #:</b> <u>Exterior 2</u>	<b>WO#</b> <u>11504</u>	<b>ASSET #</b> <u>see notes</u>	<b>START TIME:</b> <u>9:00</u>	<b>FINISH TIME:</b> <u>9:55</u>
				<b>MECHANIC SIGNATURE:</b> <u>John P. Clegg</u> <b>DATE:</b> <u>1/6/2020</u>		

ITEM	DESCRIPTION	NOTES	1	2	3	4	5	6	7	8	9	10
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		✓									
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		✓									
3	Check with door operating personnel for any known deficiencies.		✓									
4	Inspect general arrangement of door and mechanism, mountings, standards, wind locks, anchor bolts, counterbalances, weather stripping, door sweeps etc. Clean, tighten, and adjust, repair as required.		✓									
5	If applicable, operate with power from start to stop and at intermediate positions. Observe performance of various components, such as brake, limit switches, door operating speed, motor, gear box, etc. Clean and adjust as needed.		✓									
6	Clean operation of safety edges, stops, electric eye, treadle, or other operating devices. Clean and make required adjustments or repairs.		✓									
7	Check manual operation. Note brake release, motor disengagement, functioning or hand pulls, chains, sprockets, clutch, etc.		✓									
8	If applicable, examine all wiring, motor, starter, push button, etc., blow out or vacuum if needed.		✓									
9	Clean unit and mechanism thoroughly. Touch up paint where required.		✓									
10	Clean up and remove all debris.											

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

*Manual Doors work fine. Asset # 2009 ✓*

*Asset # 2016 ✓*

2017 ✓