

## CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FacID/Building: Gainesburg MD013 Date of Visit: 3/4/2020

Contractor Personnel on Site:

1. Patrick Donovan

2.

### Work Performed:

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 11810, 11853, 11873, 11894, 11811, 11854, 11874, 11895  
Mini Splits, Grease Trap, Hot waterpumps, Radiators, unit Heaters, Cond. Units, Exhaust

### Service Calls - Service Call Number and Description

1. CSS#

2. CSS#

3. CSS#

## CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Donovan Date: 3/4/2020

Signed: Patrick Donovan

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: TARA STLAURENT Date: 3 MAR 2020

Signed: Tara St Laurent

E-Mail: Tara.F.StLaurent.civ@mail.mil

# PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

## FILTER REPLACEMENT

SITE AND BLDG #: East Pittsburgh MD2013

MECHANIC  
SIGNATURE:

DATE: 3/1/2020

| CHECK POINT  | CHECKPOINT DESCRIPTION                                  | TASK COMPLETE |                                     | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|--|---|---------------|-------------------------------------|---|
|  |   | YES           | NO                                  |   |
| ASSET #  | SIZE  | QTY           | NOTES/ ACTIONS                      |   |
| Record Size:   |   |               |                                     |   |
| 2015   | Cleanable filter  | 1             | Filter cleaned & cleaned/minisplit. |   |
| 1  | Clean, clean, and/or replace filters as required.       | ✓             |                                     |   |
| 2  | Initial and Date Filter (if disposable)                 | ✓             |                                     |   |
| 3  | Initial and Date Yellow Maintenance Tag (if applicable) |               |                                     |   |
| NOTE : Any AHU with outside air - Filter gets replaced Quarterly |   |               |                                     |   |
| All other filters get replaced annually But inspected Quarterly  |   |               |                                     |   |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found

To be performed by: General Maintenance Technician

### Additional Notes: