

CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: *Southwold MD013* Date of Visit: *3/4/2020*

Contractor Personnel on Site:

1. *Patrick Donovan*

2.

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. *11810, 11853, 11873, 11894, 11811, 11854, 11874, 11895*
Mini Split, Grease Trap, Hot water pumps, Radiators, unit heaters, Cond. Units, Exhaust

Service Calls - Service Call Number and Description

1. CSS#

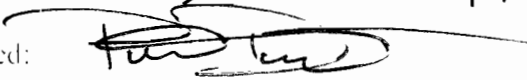
2. CSS#

3. CSS#

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: *Patrick Donovan* Date: *3/4/2020*

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: *TARA STLAURENT*

Date: *3 MAR 2020*

Signed: 

E-Mail: *Tara.f.StLaurent.civ@mail.mil*

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST **UNIT HEATER, INFRA-RED, RADIANT, GAS**

SITE AND BLDG #: Garthersburg MD013MECHANIC SIGNATURE: DATE: 3/2/2020LOCATION/RM #: Esther Bldg # 11874 WO# 2014 ASSET # 2014START TIME: 10:50FINISH TIME: 11:10

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>		
TO BE COMPLETED DURING REGULAR SERVICE				
1	For gas/oil heaters: 1. Remove access panels if applicable. 2. Check the fire box liner or refractory for cracks and leaks. 3. Check all gas lines for leaks. Repair as needed.	<input checked="" type="checkbox"/>		Done / good
2	Clean dirt from heater. vacuuming is preferred.	<input checked="" type="checkbox"/>		Done / good
3	Check operation of gas valve.	<input checked="" type="checkbox"/>		Done / good
4	Check for gas leaks.	<input checked="" type="checkbox"/>		Done / good
5	Check operation of thermostat.	<input checked="" type="checkbox"/>		Done / good
6	If applicable, replace primary air intake filter.	<input checked="" type="checkbox"/>	N/A	
7	As needed, clean spark electrode and reset gap, replace if necessary.	<input checked="" type="checkbox"/>		Done
8	Inspect flue pipe and connections.	<input checked="" type="checkbox"/>		Done
9	If applicable, inspect and clean outside air blower and blower intake.	<input checked="" type="checkbox"/>		Done / good
10	Inspect unit for proper operation.	<input checked="" type="checkbox"/>		Done / good
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.	<input checked="" type="checkbox"/>		Done

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST UNIT HEATER, INFRARED, RADIANT, GAS

SITE AND BLDG #: Garthburg MD013MECHANIC SIGNATURE: DATE: 3/2/2020LOCATION/RM #: 308 #2 WO# 11874 ASSET # 2013START TIME: 7:45FINISH TIME: 9:35

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>		
1	For gas/oil heaters: 1. Remove access panels if applicable. 2. Check the fire box liner or refractory for cracks and leaks. 3. Check all gas lines for leaks. Repair as needed.	<input checked="" type="checkbox"/>		<u>Top 1/4 inch leaks detected</u>
2	Clean dirt from heater, vacuuming is preferred.	<input checked="" type="checkbox"/>		<u>None / good</u>
3	Check operation of gas valve.	<input checked="" type="checkbox"/>		<u>None / good</u>
4	Check for gas leaks.	<input checked="" type="checkbox"/>		<u>None / good</u>
5	Check operation of thermostat.	<input checked="" type="checkbox"/>		<u>None / good</u>
6	If applicable, replace primary air intake filter.	<input checked="" type="checkbox"/>	<u>N/A</u>	
7	As needed, clean spark electrode and reset gap, replace if necessary.	<input checked="" type="checkbox"/>		<u>Cold</u>
8	Inspect flue pipe and connections.	<input checked="" type="checkbox"/>		<u>all good</u>
9	If applicable, inspect and clean outside air blower and blower intake.	<input checked="" type="checkbox"/>		<u>clean</u>
10	Inspect unit for proper operation.	<input checked="" type="checkbox"/>		<u>good</u>
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.	<input checked="" type="checkbox"/>		<u>all good</u>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes: