

PREVENTIVE MAINTENANCE CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FacID Building: *Gaithersburg MD013* Date of Visit: *4/1/19*

Contractor Personnel on Site:

Patrick Donovan

4.

8.

5.

6.

6.

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. LIST WORK *8184, 8212*
 6. *Thermostats Bkly #2 + #3*

8.

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: *Patrick Donovan*

Date: *4/1/19*

Signed: *[Signature]*

To be signed by Facility Manager or Government Official

I certify that the above named individuals representing the Contractor arrived on site and to the best of my knowledge, completed the stated work listed:

Print Name Rank: *FRANK L HARRIS MSc* Date: *1 April 2019*

Signed: *[Signature]*

E-Mail: *Franklin.E.Harris.4.mil1@mail.mil*

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
THERMOSTATS

MECHANIC
SIGNATURE: 

DATE: 4/1/19

SITE AND BLDG #: Grafton MD013
LOCATION/RM #: sec Notes 88 WO# 8184 ASSET # sec Notes

START TIME: 10:00 FINISH TIME: 11:00

		SPECIAL INSTRUCTIONS		
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	/	/	/
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/	/	/
TO BE PERFORMED AT EACH INSPECTION/SERVICE				
1	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.	N/A	No EMS in bldg #11	u
2	Review all zone set points at the server.	/	/	/
3	Inspect thermostat installation: ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.	/	ulterior	/
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.	/	clean	/
5	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.	/	Good	/
6	If applicable, replace battery as needed.	/	Battery in 1180 and + good	/

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WCO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

Asset #

1180 Rm. 8 - ✓ battery 0.5V Set 60° Reading 58°

1181 A Rm 1 - ✓ Set 65° Reading 65°

1181 B Rm 1 - ✓ Set 65° Reading 65°

1182 A Rm 1 - ✓ Set 60° Reading 60°

1182 B Rm 1 - ✓ Set 60° Reading 60°