

## CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Gaithersburg MD02 Date of Visit: 7/2/19

Contractor Personnel on Site:

1. Patrick Donovan

2.

### Work Performed:

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 9049, 9539, 9050, 9540, 9541. Fence, Gates, Overhead doors, Air Compressor

### Service Calls – Service Call Number and Description

1. CSS#

2. CSS#

3. CSS#

## CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Donovan Date: 7/2/19

Signed: Lake

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: TARA ST LAURENT GS-11 Date: 2 Jul 19

Signed: Tara

E-Mail: Tara.f.StLaurent.CN@mail.mil

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**GATES, FENCES, SECURITY AND ACCESS**

**SITE AND BLDG #:** Gaithersburg MD 2013      **LOCATION/RM #:** Exterior      **WO#** 9049      **ASSET #** 1176

**MECHANIC SIGNATURE:** John      **DATE:** 7/1/19  
**START TIME:** 10:00      **FINISH TIME:** 11:15

| CHECK POINT   | CHECKPOINT DESCRIPTION  | TASK COMPLETE |     | NOTES/ACTIONS<br>(IF TASK COMPLETE IS CHECKED, NO PROVIDED EXPLANATION) |
|---|---|---------------|-----|---|
|   |   | YES           | NO  |   |
| 1   | In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered. | ✓             |     |   |
| 2   | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.                   | ✓             |     |   |
| <b>NOT TO BE PERFORMED BY FACILITY INSPECTION STAFF</b> |   |               |     |   |
| 1   | Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.  |               | ✓/A | ✓/A<br>Fences   |
| 2   | Check all locking devices. Lubricate as required.   |               | ✓/A |   |
| 3   | Inspect center gate support rollers and lubricate as required.  |               | ✓/A |   |
| 4   | Clean roller track of any debris.   |               | ✓/A |   |
| 5   | Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.  | ✓             |     | all good  |
| 6   | Check for any obstructions that retard full swing or movement of the gate.  |               | ✓/A |   |
| 7   | Check that shrubs and trees are pruned clear of gate.   |               | ✓/A |   |
| 8   | Check hold open devices for proper operation. Lubricate as required.  |               | ✓/A |   |

| CHECK POINT | CHECKPOINT DESCRIPTION   | TASK COMPLETION |    | NOTES/ACTIONS<br>(IN TASK COMPLETION IS CHECKED, NO PROVIDE EXPLANATION) |
|-------------|--|-----------------|----|--|
|             |  | YES             | NO |  |
| 1           | Check posts and corner posts, support guys, and horizontal bars between each support post.   | ✓               |    | all good   |
| 2           | Check wire and anchor point: re-stretch and re-anchor if necessary.  | ✓               |    | all good   |
| 3           | Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post.   | ✓               |    | all good   |
| 4           | Treat with galvanized protectant where rust has developed.   | ✓               |    | No Rust on Fences  |
| 5           | If approved, apply weed control along entire base of fence. Consult the Safety Data Sheets (SDS) for hazardous ingredients and proper personal protective equipment (PPE). | ✓               | ✓  | ✓/A  |
| 6           | Check that shrubs and trees are pruned clear of fencing  | ✓               |    | all clear  |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**