

PREVENTIVE MAINTENANCE CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FAC ID Building: *Upper Marlboro MDO16* Date of Visit: *3/8/19*

Contractor Personnel on Site:

1. <i>Patrick Donovan</i>	4. _____
5. _____	5. _____
6. _____	6. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

7. LIST WORK: *7679, 7772, 7830, 7555, 7632, 7836*
8. *Circulating Pumps, Unit Heaters, Mini Split Systems,*
Condensing unit, Floor light, Overhead Vehicle Exhaust

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: *Patrick Donovan* Date: *3/8/19*

Signed: _____

To be signed by Facility Manager or Government Official

I certify that the above named individuals representing the Contractor arrived on site and to the best of my knowledge, completed the stated work listed:

Print Name Rank: *Richard C Parker CTR* Date: *20190308*

Signed: *[Signature]*

E-Mail: *Richard.C.Parker8.ctr@mti.mil*

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST VEHICLE EXHAUST REMOVAL

SITE AND BLDG #: Upper Marlboro MP016
LOCATION/RM #: BLD #2 WO# 7632 ASSET # 1538

MECHANIC SIGNATURE: [Signature] DATE: 3/6/19
START TIME: 9:45 FINISH TIME: 10:05

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETION		NOTES / ACTIONS (IF TASK COMPLETION CHECKED, NO PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Signed + dated Maintenance Record Tag</u>
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
TO BE PERFORMED BY A LICENSED MECHANIC				
1	Start and stop fan with local switch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>done</u>
2	Check motor and fan shaft bearings for noise, vibration, overheating; lubricate bearings.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>done</u>
3	Inspect, adjust belts and pulleys. Replace belt as needed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>No Access To Fan Equipment</u>
4	Clean dampers; lubricate pivot points (annually) and inspect linkages for tightness.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>done</u>
5	Inspect fan for bent blades, unbalance, excessive noise and vibration.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>done</u>
6	Clean fan as needed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>done</u>
7	Visually inspect exhaust system tubing and/or duct work for any damage that could result in leaks.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>done / good</u>
8	Repair as needed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>done</u>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.
To be performed by: General Maintenance Worker
Additional Notes: