

PREVENTIVE MAINTENANCE CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

Facility Building: *Upper Marlboro MD 20774* Date of Visit: *3/8/19*

Contractor Personnel on Site:

Patrick Donovan

1. *Patrick Donovan*

2. _____

3. _____

4. _____

5. _____

6. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

5. LIST WORK *7679, 7772, 7832, 7555, 7632, 7836*
6. *Circulating Pumps, Unit Heaters, Mini Split Systems,*
Condensing unit, Flood light, Overhead Vehicle Exhaust
8. _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: *Patrick Donovan*

Date: *3/8/19*

Signed:

To be signed by Facility Manager or Government Official

I certify that the above named individuals representing the Contractor arrived on site and to the best of my knowledge, completed the stated work listed:

Print Name Rank: *Richard L Parker CTR* Date: *20190308*

Signed: *Richard L. Parker*

E-Mail: *Richard.L.Parker8.CTR@miti.mil*

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

VEHICLE EXHAUST REMOVAL

LOCATION/RM #: B101 #2 WO# 7633 ASSET# 1538

START TIME: 9:45 FINISH TIME: 10:05

FINISH TIME: 12:05

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETION		NOTES/ACTIONS
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.</i>
2		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Signed & dated Maint Record Tag</i>
1	Start and stop fan with local switch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>done</i>
2	Check motor and fan shaft bearings for noise, vibration, overheating: lubricate bearings.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>done</i>
3	Inspect, adjust belts and pulleys. Replace belt as needed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>done</i>
4	Clean dampers: lubricate pivot points (annually) and inspect linkages for tightness.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>done</i>
5	Inspect fan for bent blades, unbalance, excessive noise and vibration.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>done</i>
6	Clean fan as needed.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>done</i>
7	Visually inspect exhaust system tubing and/or duct work for any damage that could result in leaks.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>done</i>
8	Repair as needed	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>done</i>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker