

PREVENTIVE MAINTENANCE CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FacID Building: *Upper Marlboro MD016* Date of Visit: *4/16/19*

Contractor Personnel on Site:

Patrick Donovan

1.

2.

3.

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

List Work *8213, 8236 T-stat + Parking lot lights*

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: *Patrick Donovan*
Signed: *Pat*

Date: *4/16/19*

To be signed by Facility Manager or Government Official

I certify that the above named individuals representing the Contractor arrived on site and to the best of my knowledge, completed the stated work listed:

Print Name Rank: *Zachary Daugherty / CPT*
Signed: *Zachary Daugherty*

Date: *16 APR 2019*

E-Mail: *Zachary.W.Daugherty.mil@mail.mil*

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

THERMOSTATS

SITE AND BLDG #: Upper Marlboro MD016

MECHANIC SIGNATURE: 

DATE: 4/16/19

LOCATION/RM #: Thermostat WO# 8213 ASSET # See notes

START TIME: 11:15 FINISH TIME: 12:30

		SPECIAL INSTRUCTIONS	
		TO BE PERFORMED DATE/ACT/INSPECTION SERVICE	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	✓	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	
1	If EEMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.	1/4	
2	Review all zone set points at the server.	1/4	
3	Inspect thermostat installation: ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.	✓	Illegal Zone
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.	1/4	
5	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.	1/4	
6	If applicable, replace battery as needed.	1/4	✓ No batteries in T-stat

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

Boiler and AHU cleaner due to float in Mechanical Room

Asset # **1194**

**1195**

**1196**