

## CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: *Upper Marlboro MD016* Date of Visit: *6/7/19*

Contractor Personnel on Site:

1. *Patrick Donovum*

2.

### Work Performed:

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. W.O.#'s *8857, 8888, 8945, 8954, 8889, 8914, 8933*

### Service Calls – Service Call Number and Description

1. CSS#

2. CSS#

3. CSS#

## CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: *Patrick Donovum* Date: *6/7/19*

Signed: *[Signature]*

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: *NATHAN RIGGEE* Date: *6/7/19*

Signed: *Nathan RIGGEE*

E-Mail: *[Redacted]*

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**CIRCULATING AND BOOSTER PUMPS**

**SITE AND BLDG #:** Upper Marlboro MD016      **MECHANIC SIGNATURE:** Tom Head      **DATE:** 6/7/19  
**LOCATION/RM #:** Mechanical Room      **WO#** 8945      **ASSET #** sc-6      **WATER**

**START TIME:** 9:50      **FINISH TIME:** 10:45

Task	Completed	Notes
1 In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓	<i>Signaled and all Hand Record Tags</i>
2 Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	
3 It is generally not a good idea to tamper with pumps using mechanical seals if they are otherwise performing properly. Since mechanical seals can cost as much as the pump, it is usually not cost effective to risk damaging the seal by performing an annual internal inspection of the pump.	✓	
1 Lubricate pump and motor bearings as per manufacturer's specifications. Bearings require lubrication at least annually.	✓	<i>Done</i>
2 Inspect couplings and check for any pump seal leaks.	✓	<i>No leaks detected</i>
3 Check motor mounts and vibration pads	✓	<i>all good</i>
4 Tighten all pump flanges.	✓	<i>tight</i>
5 Visually check pump alignment and coupling	✓	<i>done</i>
6 Inspect electrical connections	✓	<i>all good</i>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional No.:** 1643      **All pumps except for Water Heater pump is shut down due to Bldg. Being Vacated**

**# 1647**

**# 1648**

**# 1649**

**# 1646**