

### CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: *Upper Marlboro MD06* Date of Visit: *8/7/19*

Contractor Personnel on Site:

1. *Patrick Donovan*

2. \_\_\_\_\_

#### Work Performed:

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. *9644, 10085, 9665 Air Handler Filters, Freezer, Water Heater, Sump pump, lights*

**Service Calls** – Service Call Number and Description

1. CSS# \_\_\_\_\_

2. CSS# \_\_\_\_\_

3. CSS# \_\_\_\_\_

### CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: *Patrick Donovan* Date: *8/7/19*

Signed: *[Signature]*

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: *NATHAN RIGNEY*

Date: \_\_\_\_\_

Signed: *Nathan Rigney*

E-Mail: \_\_\_\_\_

# PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST LIGHTING, OUTSIDE

SITE AND BLDG #: Upper Marlboro MD 2016MECHANIC SIGNATURE: [Signature]DATE: 8/7/19LOCATION/RM #: Blk # 2 WO# 9665 ASSET # 1457START TIME: 1:10FINISH TIME: 1:25

1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>			
2	Schedule and coordinate work with operating personnel.	<input checked="" type="checkbox"/>			
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>			
1	Open and tag switch.	<input checked="" type="checkbox"/>			<u>Done</u>
2	Inspect visual condition of wiring. Look for evidence of overheating.	<input checked="" type="checkbox"/>			<u>Done</u>
3	Check for proper light operation.	<input checked="" type="checkbox"/>			<u>Done</u>
4	Test operation of automatic switches/ <u>time clock</u> / photocells if applicable.	<input checked="" type="checkbox"/>			<u>Done/good</u>
5	Inspect light pole and mounting devices for deficiencies.	<input checked="" type="checkbox"/>			<u>Done</u>
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	<input checked="" type="checkbox"/>			<u>Done</u>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: