

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
LIGHTING, OUTSIDE

SITE AND BLDG #: Upper Marboro MD016 **LOCATION/RM#:** Bldg #2 **WO#** 10280 **ASSET #** 1457

MECHANIC'S SIGNATURE: John T. Tamm **DATE:** 9/6/19

START TIME: 10:15

FINISH TIME: 10:30

| Task | Completed | Notes |
|--|-------------------------------------|-------------------|
| 1 In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to. | <input checked="" type="checkbox"/> | |
| 2 Schedule and coordinate work with operating personnel. | <input checked="" type="checkbox"/> | |
| 3 Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. | <input checked="" type="checkbox"/> | |
| 4 | <input checked="" type="checkbox"/> | |
| 5 | <input checked="" type="checkbox"/> | |
| 6 | <input checked="" type="checkbox"/> | |
| 7 Open and tag switch. | <input checked="" type="checkbox"/> | |
| 8 Inspect visual condition of wiring. Look for evidence of overheating. | <input checked="" type="checkbox"/> | <i>all visual</i> |
| 9 Check for proper light operation. | <input checked="" type="checkbox"/> | <i>done</i> |
| 10 Test operation of automatic switches/ <u>time clock</u> / photocells if applicable. | <input checked="" type="checkbox"/> | <i>done</i> |
| 11 Inspect light pole and mounting devices for deficiencies. | <input checked="" type="checkbox"/> | <i>done</i> |
| 12 For any noted deficiency, takes pictures and open corrective maintenance ticket. | <input checked="" type="checkbox"/> | <i>done</i> |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: