

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST LIGHTING, OUTSIDE

SITE AND BLDG #: Upper Marlboro MD016MECHANIC SIGNATURE: [Signature]DATE: 9/6/19LOCATION/RM #: Bldg # 2 WO# 10280 ASSET # 1457START TIME: 10:15FINISH TIME: 10:30

1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>			
2	Schedule and coordinate work with operating personnel.	<input checked="" type="checkbox"/>			
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>			
1	Open and tag switch.	<input checked="" type="checkbox"/>			<u>done</u>
2	Inspect visual condition of wiring. Look for evidence of overheating.	<input checked="" type="checkbox"/>			<u>all good</u>
3	Check for proper light operation.	<input checked="" type="checkbox"/>			<u>done</u>
4	Test operation of automatic switches/ <u>time clock</u> / photocells if applicable.	<input checked="" type="checkbox"/>			<u>done</u>
5	Inspect light pole and mounting devices for deficiencies.	<input checked="" type="checkbox"/>			<u>done</u>
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	<input checked="" type="checkbox"/>			<u>done</u>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: