

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

SITE AND BLDG #: MD019 B-1

LOCATION/RM #: WO# 18728

MECHANIC SIGNATURE: [Signature] DATE: 08/24/22

START TIME: 0900 FINISH TIME: 1630

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS <small>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)</small>
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check, clean, and/or replace filters as required.	/ /		
2	Initial and Date Filter (if disposable)	/		
3	Initial and Date Yellow Maintenance Tag (if applicable)	/		
ASSET #	SIZE	QTY		NOTES/ ACTIONS
2049	Record Size : 12x24x2 & 24x24x2	2 & 2		
2051	washable filter	4		
2052	20x20x2 & 16x20x2	3 & 3		
	NOTE : Any AHU with outside air -Filter gets replaced Quarterly			
	All other filters get replaced annually But inspected Quarterly			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Technician

Additional Notes: