

CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: *Riversdale MD 020* Date of Visit: *6/14/19*

Contractor Personnel on Site:

1. *Patrick Donovan*

2. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. *8995, 8892, 8936, 8961, 8937 / Fan Coils, Exhaust Fans, Water tank, Hot water pumps, Radiators, Electric heaters, Vehicle Exhaust, Radiant Heaters*
Service Calls – Service Call Number and Description

1. CSS# _____
2. CSS# _____
3. CSS# _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: *Patrick Donovan* Date: _____

Signed: *Pat*

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: *NATHAN RIGNEY* Date: *6/14/19*

Signed: *Nathan Rigney*

E-Mail: _____

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #:

Kurehle M2020

LOCATION/RM #:

Bldg 42

WO# *8937*

ASSET # *2091*

MECHANIC

Joe Testa

SIGNATURE:

Joe Testa

DATE: *6/4/19*

START TIME:

10:10

FINISH TIME:

10:45

1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.			
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			
1	For gsa/oil heaters:			
	1. Remove access panels if applicable.			
	2. Check the fire box liner or refractory for cracks and leaks.			
	3. Check all gas lines for leaks. Repair as needed.			
2	Clean dirt from heater, vacuuming is preferred.			
3	Check operation of gas valve.			
4	Check for gas leaks.			
5	Check operation of thermostat.			
6	If applicable, replace primary air intake filter.			
7	As needed, clean spark electrode and reset gap, replace if necessary.			
8	Inspect flue pipe and connections.			
9	If applicable, inspect and clean outside air blower and blower intake.			
10	Inspect unit for proper operation.			
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes: *Unit not in use due to building vacant + was being used as storage*

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
VEHICLE EXHAUST REMOVAL

SITE AND BLDG #:

Riverdale MD 20

LOCATION/RM #:

8937

WO#

8937ASSET# 1552

START TIME:

8:45

FINISH TIME:

*10:05*MECHANIC
SIGNATURE: *John Stasz*DATE: *6/14/19*

Task	Start	End	Comments
1 In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.			
2 Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			
1 Start and stop fan with local switch	✓		<i>unit starts</i>
2 Check motor and fan shaft bearings for noise, vibration, overheating, lubricate bearings.	✓		<i>all good</i>
3 Inspect, adjust belts and pulleys. Replace belt as needed.	✓		
4 Clean dampers, lubricate pivot points (annually) and inspect linkages for tightness.	✓		<i>done</i>
5 Inspect fan for bent blades, unbalance, excessive noise and vibration.	✓		<i>done</i>
6 Clean fan as needed.	✓		<i>done</i>
7 Visually inspect exhaust system tubing and/or duct work for any damage that could result in leaks.	✓		<i>all good</i>
8 Repair as needed	✓		<i>done</i>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

unit is not in use due to building vacant