

PREVENTIVE MAINTENANCE CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FAC ID Building: Riverdale MDO20 Date of Visit: 3/13/19

Contractor Personnel on Site:

1. Patrick Donovan

4.

5.

5.

6.

6.

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

- 1. LIST WO# 7504, 7644, 7842, 7648, 7739
- 2. lighting Rod, Grease Trap, Hot water Pumps, Baseboard Radiators
- 3. Electric Heaters, Mini Splits, overhead vehicle Exhaust systems
- 4. Radiant Heaters, Gas heaters

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name:

Patrick Donovan

Date:

3/13/19

Signed

[Signature]

To be signed by Facility Manager or Government Official

I certify that the above named individuals representing the Contractor arrived on site and to the best of my knowledge, completed the stated work listed:

Print Name Rank:

Clayton A. White, LTC

Date:

20190313

Signed

[Signature]

E-Mail

clayton.a.white.mil@mail.mil

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST VEHICLE EXHAUST REMOVAL

SITE AND BLDG #: Riverside 41000
LOCATION/RM #: Blk # 2 WO# 7648 ASSET # 1552

MECHANIC SIGNATURE: [Signature] DATE: 3/12/19
START TIME: 9:00 FINISH TIME: 9:25

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS (IF TASK COMPLETION IS DEFERRED, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Maintenance Record Signed + dated
TO BE PERFORMED BY A LICENSED SERVICE TECHNICIAN				
1	Start and stop fan with local switch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Good
2	Check motor and fan shaft bearings for noise, vibration, overheating; lubricate bearings.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Good / good
3	Inspect, adjust belts and pulleys. Replace belt as needed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Good
4	Clean dampers; lubricate pivot points (annually) and inspect linkages for tightness.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Good
5	Inspect fan for bent blades, unbalance, excessive noise and vibration.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Good
6	Clean fan as needed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Good
7	Visually inspect exhaust system tubing and/or duct work for any damage that could result in leaks.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Good
8	Repair as needed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Good

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.
To be performed by: General Maintenance Worker

Additional Notes: Not in use

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST **UNIT HEATER, INFRARED, RADIANT, GAS**

SITE AND BLDG #: Riversdale WPO20
 LOCATION/RM #: Blk 2 WO# 7648 ASSET # 2091

MECHANIC SIGNATURE: [Signature] DATE: 3/13/19
 START TIME: 11:10 FINISH TIME: 12:15

CHECKED BY		DATE	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>	
1	For gas/oil heaters: 1. Remove access panels if applicable. 2. Check the fire box liner or refractory for cracks and leaks. 3. Check all gas lines for leaks. Repair as needed.	<input checked="" type="checkbox"/>	<u>done / good</u>
2	Clean dirt from heater, vacuuming is preferred.	<input checked="" type="checkbox"/>	<u>done / good</u>
3	Check operation of gas valve.	<input checked="" type="checkbox"/>	<u>good</u>
4	Check for gas leaks.	<input checked="" type="checkbox"/>	<u>no leaks detected</u>
5	Check operation of thermostat.	<input checked="" type="checkbox"/>	<u>good</u>
6	If applicable, replace primary air intake filter.	<input checked="" type="checkbox"/>	<u>done</u>
7	As needed, clean spark electrode and reset gap, replace if necessary.	<input checked="" type="checkbox"/>	<u>done</u>
8	Inspect flue pipe and connections.	<input checked="" type="checkbox"/>	<u>all good</u>
9	If applicable, inspect and clean outside air blower and blower intake.	<input checked="" type="checkbox"/>	<u>good</u>
10	Inspect unit for proper operation.	<input checked="" type="checkbox"/>	<u>good</u>
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.	<input checked="" type="checkbox"/>	<u>done</u>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician
 Additional Notes:

Not in Use