

CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Riverdale
MD020 Date of Visit: 5/23/19

Contractor Personnel on Site:

1. Patrick Donovan 2. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 8489, 8520, 8551,

Service Calls – Service Call Number and Description

1. CSS# _____
2. CSS# _____
3. CSS# _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Donovan Date: 5/23/19

Signed: Patrick

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Nicholas R. Gandy Date: 5/23/19

Signed: Nicholas R. Gandy

E-Mail: N.R.Gandy@VerizonFios.com

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
LIGHTING, OUTSIDE

SITE AND BLDG #: Riverdale M2020

LOCATION/RM #: Exterior WO# 8489

ASSET # 1550

START TIME: 1:10

FINISH TIME: 1:25

MECHANIC SIGNATURE: T. S. Lee DATE: 5/23/19

Task	Completed	Notes
1 In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓	
2 Schedule and coordinate work with operating personnel.	✓	
3 Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	
4 Open and tag switch.	✓	
5 Inspect visual condition of wiring. Look for evidence of overheating.	✓	None
6 Check for proper light operation.	✓	Closed
7 Test operation of automatic switches/time clock photocells applicable.	✓	Open
8 Inspect light pole and mounting devices for deficiencies.	✓	Closed
9 For any noted deficiency, takes pictures and open corrective maintenance ticket.	✓	None

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

Photo Cell works good.

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
DOMESTIC HOT WATER HEATER - GAS

ACTIVITY AND BLDG #:	Riverdale MD020	SIGNATURE:	Mark J.
LOCATION:	Boiler Room 100, 8485	BTU/HR	1000
MECHANIC	Start 11:05	START TIME:	11:05
	End 11:40	FINISH TIME:	11:40
DATES: 10/23/19			

ITEM	DESCRIPTION	NOTES
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>
3	Use caution when working with natural gas fired equipment. Be aware of any smells (rotten egg) that could be a natural gas leak.	<input checked="" type="checkbox"/>
4	Do not allow any open flames around equipment.	<input checked="" type="checkbox"/>
1	Attach drain hose. Drain several gallons from tank to remove sediment.	<input checked="" type="checkbox"/>
2	Manually check operation of safety valve. Check for corrosion around valve. Verify the safety valve inspection tag is in place. Ensure that no personnel are in area of relief piping discharge.	<input checked="" type="checkbox"/>
3	Check all connections - electric, gas and water. Tighten as necessary.	<input checked="" type="checkbox"/>
4	Check operation and setting of aquastat. Check hot water temperature with dial thermometer, and set aquastat at minimum value required for all uses.	<input checked="" type="checkbox"/>
5	Drain storage and expansion tanks, and flush to remove sediment, scale, and solid at bottom of tank.	<input checked="" type="checkbox"/>
6	Clean sight glasses on tanks.	<input checked="" type="checkbox"/>
7	Clean strainer, check condition of traps. Report and repair leaks.	<input checked="" type="checkbox"/>
8	Clean pump, controls, switches, and starters. Check operation of pump and condition of pump seal or packing, and replace as required.	<input checked="" type="checkbox"/>
9	If applicable. Remove and inspect Anode, replace if necessary	<input checked="" type="checkbox"/>
10	Clean up work area and remove trash.	<input checked="" type="checkbox"/>

Specified & Late Maint.

Done

Done / Good

Done / Good

Done / Good

Done

Cleaned

Cleaned

Clean

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.

Checklist compiled in accordance with:

- General Services Administration (GSA) Public Building Service, 2012, *Public Buildings Maintenance Standards Final*, October 1.

- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at (Provide Link to OEM Manual/Asset Library)

Additional Notes: