

PREVENTIVE MAINTENANCE CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FacID Building: *Riverdale MD020* Date of Visit: *3/13/19*

Contractor Personnel on Site:

1. *Patrick Donovan*

4.

2.

5.

3.

6.

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

5. *LIST WORK 7504, 7644, 7842, 7648, 7739*

6. *Lighting Rod, Grease Trap, Hot water Pumps, Baseboard Radiators, Electric Heaters, Mini Splits, overhead vehicle Exhaust Systems, Radiant Heaters, Gas heaters*

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: *Patrick Donovan*

Date: *3/13/19*

Signed *[Signature]*

To be signed by Facility Manager or Government Official

I certify that the above named individuals representing the Contractor arrived on site and to the best of my knowledge, completed the stated work listed:

Print Name Rank: *Clayton A. White, LTC* Date: *20190313*

Signed *[Signature]*

E-Mail: *clayton.a.white.mil@mail.mil*

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: Kirkland 44D20

MECHANIC
SIGNATURE:

DATE: 3/3/19

LOCATION/RM #: Blg 2 WO# 7739 ASSET# 2092

START TIME: 12:2

FINISH TIME: 1:15

1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.				
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.				
1	For gsa/oil heaters:				
	1. Remove access panels if applicable.				
	2. Check the fire box liner or refractory for cracks and leaks.				
	3. Check all gas lines for leaks. Repair as needed.				
2	Clean dirt from heater. vacuuming is preferred				
3	Check operation of gas valve.				
4	Check for gas leaks.				
5	Check operation of thermostat				
6	If applicable, replace primary air intake filter.				
7	As needed, clean spark electrode and reset gap, replace if necessary.				
8	Inspect flue pipe and connections.				
9	If applicable, inspect and clean outside air blower and blower intake				
10	Inspect unit for proper operation.				
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician
Additional Notes: 

units are not in use.