

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: Riverville 11222

MECHANIC

SIGNATURE:  **DATE:** 9/14/19

LOCATION/RM #: Bldg # 2 WO# 10330 **ASSET #:** 2093

START TIME: 1:20 **FINISH TIME:** 1:50

ITEM	DESCRIPTION	NOTES
1	In addition to the procedure(s) outlined in this standard the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓
3	For gas/oil heaters:	
1.	Remove access panels if applicable.	✓
2.	Check the fire box liner or refractory for cracks and leaks.	✓
3.	Check all gas lines for leaks. Repair as needed.	✓
2	Clean dirt from heater. Vacuuming is preferred.	✓
3	Check operation of gas valve.	✓
4	Check for gas leaks.	✓
5	Check operation of thermostat.	✓
6	If applicable, replace primary air intake filter.	✓
7	As needed, clean spark electrode and resel gap, replace if necessary.	✓
8	Inspect flue pipe and connections.	✓
9	If applicable, inspect and clean outside air blower and blower intake.	✓
10	Inspect unit for proper operation.	✓
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.	✓

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes: