CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: _Rockville MD021_ Date of Visit: _4/10/19_

Contractor Personnel on Site:

1. _Patrick Donovan_   2. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. _8219, 8220, 8221   Thermostats   (Annual)_

Service Calls – Service Call Number and Description

    1. CSS#_____

    2. CSS#_____

    3. CSS#_____

CERTIFICATION OF WORK

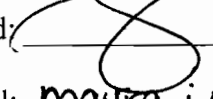To be signed by the Contractor:

Print Name: _Patrick Donovan_ Date: _4/10/19_

Signed: _____

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: _Mayra Maldonado /CPT_ Date: _4/10/19_

Signed: _____

E-Mail: _mayra.i.maldonadogonzalez.mil@mail.mil_

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
THERMOSTATS

SITE AND BLDG #: Rockville MD04

LOCATION/RM #: Room in Bldg #1   **WO#** 8219   **ASSET #** See notes

MECHANIC SIGNATURE: [signature]   **DATE:** 4/8/19

START TIME: 9:00   **FINISH TIME:** 1:30

1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	

1	HEMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.		
2	Review all zone set points at the server.	✓ Done
3	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.	✓ Done
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.	✓ Done
5	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.	✓ Done
6	If applicable, replace battery, as needed.	✓ all good

Note: The technician shall perform any repairs identified during PM up to $250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding $250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

Asset # 1268 ✓   #1271 ✓
#1269 ✓   #1272 ✓
#1270 ✓