

## CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Rockville MD021 Date of Visit: 4/10/19

Contractor Personnel on Site:

1. Patrick Donovan 2. \_\_\_\_\_

### Work Performed:

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 8219, 8220, 8221      Thermostats (Annual)

### Service Calls – Service Call Number and Description

1. CSS# \_\_\_\_\_
2. CSS# \_\_\_\_\_
3. CSS# \_\_\_\_\_

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## CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Donovan Date: 4/10/19

Signed: [Signature]

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Mayra Maldonado/CPT Date: 4/10/19

Signed: [Signature]

E-Mail: mayra.i.maldonadogonzalez.mil@mail.mil

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**

**THERMOSTATS**

SITE AND BLDG #:

Rockville MD 20852

MECHANIC

Signature: [Signature]

DATE:

4/8/19

LOCATION/RM #: Bldg #2 WO# 82220 ASSET # 1282

START TIME:

1:40

FINISH TIME:

1:55

Task	Description	Completed	Notes
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	<input checked="" type="checkbox"/>	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>	
3	If EEMS (Energy Management System) exists, run the manufacturer's diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.	<input checked="" type="checkbox"/>	<u>VA</u>
4	Review all zone set points at the server.	<input checked="" type="checkbox"/>	
5	Inspect thermostat installation: ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.	<input checked="" type="checkbox"/>	<u>done</u>
6	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.	<input checked="" type="checkbox"/>	<u>done</u>
7	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.	<input checked="" type="checkbox"/>	<u>done</u>
8	If applicable, replace battery as needed.	<input checked="" type="checkbox"/>	<u>done</u>

**Note:** The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

**Additional Notes:**