

CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Rockville MD021 Date of Visit: 5/10/19

Contractor Personnel on Site:

1. Patrick Donovan 2. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 8490, 8521, 8552, 8491, 8522, 8553, AHU's, Dehumidifier, Water Heater
Condensing Units, Furnace.

Service Calls – Service Call Number and Description

1. CSS# _____
2. CSS# _____
3. CSS# _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Patrick Donovan Date: 5/10/19

Signed: [Signature]

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Stephen J. Rhoads Date: 5/14/19

Signed: [Signature]

E-Mail: stephen.j.rhoads.civ@mail.mil

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST OUTDOOR CONDENSING UNIT

SITE AND BLDG #:

Rockville MD 20821MECHANIC
SIGNATURE:DATE: 5/9/19LOCATION/RM #: Bldg # 2 WO#SS22 ASSET # 2122START TIME: 8.00FINISH TIME: 8.15

1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>			
2	Schedule outage of unit with personnel in area the unit serves.	<input checked="" type="checkbox"/>			
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>			
4	If disposal of the equipment is required, follow regulations concerning removal of refrigerants and disposal of the unit.	<input checked="" type="checkbox"/>			
1	Remove debris from air screen and clean underneath unit.	<input checked="" type="checkbox"/>		<u>clean</u>	
2	Wash coil with coil cleaning solution - Rinse Thoroughly	<input checked="" type="checkbox"/>		<u>clean</u>	
3	Straighten fin tubes with fin comb, as needed.	<input checked="" type="checkbox"/>		<u>clean</u>	
4	Check electrical connections for tightness.	<input checked="" type="checkbox"/>		<u>clean</u>	
5	Check mounting base for tightness.	<input checked="" type="checkbox"/>		<u>clean</u>	
6	Inspect fans for bent blades, unbalance, excessive noise and vibrations.	<input checked="" type="checkbox"/>		<u>good</u>	
7	Inspect all piping for leaks and tighten loose connections.	<input checked="" type="checkbox"/>		<u>no leaks visible</u>	
8	Check wires at condenser electrical fused safety switches for tightness and burned insulation. Repair as necessary.	<input checked="" type="checkbox"/>		<u>all good</u>	
9	Check supply air temperature to ensure unit is operating properly. If possible record room temperature.	<input checked="" type="checkbox"/>		<u>good 74.0</u>	
10	Inspect unit for overall condition and recommend for replacement or other needed repairs.	<input checked="" type="checkbox"/>		<u>all good</u>	
11	Clean up work area.	<input checked="" type="checkbox"/>		<u>clean</u>	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST FURNACE

ACTIVITY AND BLDG #:

Rockville MD021

MECHANIC
SIGNATURE:


DATE:

5/8/19

LOCATION/RM #:

Bldg #2 WO# 8522 ASSET # 2123

START TIME:

11:00

FINISH TIME:

11:30

1	Review manufacturer's instructions.	<input checked="" type="checkbox"/>			
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>			
1	Remove furnace ends and access panels if applicable.	<input checked="" type="checkbox"/>		done	
2	Check the fire box liner or refractory for cracks and leaks.	<input checked="" type="checkbox"/>		done	
3	Check smoke stack for obstructions, leaks, etc.	<input checked="" type="checkbox"/>		done	
4	Clean bottom of smoke stack (breaching).	<input checked="" type="checkbox"/>		done	
5	Clean all fans and motors.	<input checked="" type="checkbox"/>		done	
6	Check operation of controls and safeties.	<input checked="" type="checkbox"/>		done	
7	Lubricate as required.	<input checked="" type="checkbox"/>		done	
8	Check and clean plenum (clean cooling coils and check for leaks, if	<input checked="" type="checkbox"/>		done	
9	Replace furnace and access panels ends if removed.	<input checked="" type="checkbox"/>		done	
10	Check all motors, belts, pulleys, shafts, etc. for alignment.	<input checked="" type="checkbox"/>		done	
11	Treat all rusted areas with rust inhibitor and touch up paint.	<input checked="" type="checkbox"/>		done	
12	Remove lock outs and tags. Restore fuel and power supply.	<input checked="" type="checkbox"/>		done	

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To be performed by: HVAC Technician

Additional Notes: