

PREVENTIVE MAINTENANCE CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID Building: *Rockville MDO21* Date of Visit: *3/18/19*

Contractor Personnel on Site:

1. *Patrick Donovan*

4.

5.

5.

6.

6.

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

8. LIST WORK: *7652, 7743, 7847, 7656, 7747*

6. *Grease trap, Hot Water Pumps, Expansion Tank, G/Y cool feeder*
Water Softeners, Infrared Heaters, Door Heater, Unit Heater/AC,
8. *Rooftop Package unit, Mini Split, Vehicle Exhaust, Gas Heaters*

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: *Patrick Donovan*

Date: *3/18/19*

Signed: *[Signature]*

To be signed by Facility Manager or Government Official

I certify that the above named individuals representing the Contractor arrived on site and to the best of my knowledge, completed the stated work listed:

Print Name Rank: *MSgt Centron, Jennifer*

Date: *3/18/19*

Signed

[Signature]

E-Mail: *luvmefirst@yahoo.com*

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST **UNIT HEATER, INFRARED, RADIANT, GAS**

SITE AND BLDG #: Rockville MD 20821

MECHANIC SIGNATURE: [Signature]

DATE: 3/15/19

LOCATION/RM #: Edg # 2 WO# 7747 ASSET # 2124

START TIME: 9:35

FINISH TIME: 10:30

CHECKED		NOT CHECKED	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>	
1	For gas/oil heaters: 1. Remove access panels if applicable. 2. Check the fire box liner or refractory for cracks and leaks. 3. Check all gas lines for leaks. Repair as needed.	<input checked="" type="checkbox"/>	<u>all good / done</u>
2	Clean dirt from heater. Vacuuming is preferred.	<input checked="" type="checkbox"/>	<u>done</u>
3	Check operation of gas valve.	<input checked="" type="checkbox"/>	<u>good</u>
4	Check for gas leaks.	<input checked="" type="checkbox"/>	<u>No leaks detected</u>
5	Check operation of thermostat.	<input checked="" type="checkbox"/>	<u>good</u>
6	If applicable, replace primary air intake filter.	<input checked="" type="checkbox"/>	<u>good</u>
7	As needed, clean spark electrode and reset gap, replace if necessary.	<input checked="" type="checkbox"/>	<u>good</u>
8	Inspect flue pipe and connections.	<input checked="" type="checkbox"/>	<u>all good</u>
9	If applicable, inspect and clean outside air blower and blower intake.	<input checked="" type="checkbox"/>	<u>good</u>
10	Inspect unit for proper operation.	<input checked="" type="checkbox"/>	<u>done</u>
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.	<input checked="" type="checkbox"/>	<u>done</u>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician
 Additional Notes: