

PREVENTIVE MAINTENANCE CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FacID Building: *Rockville MD021* Date of Visit: *3/18/19*

Contractor Personnel on Site:

Patrick Donovan

4.

5.

6.

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

- 5. 1st WOE *7652, 7743, 7847, 7656, 7747*
- 6. *Grease Trap, Hot Water Pumps, Expansion Tank, Glycol Feeder, Water Softeners, Infrared Heaters, Pool Heater, Unit Heater/AC, Rooftop Package unit, Mini Split, Vehicle Exhaust, Gas Heaters*
- 8. *Rooftop Package unit, Mini Split, Vehicle Exhaust, Gas Heaters*

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: *Patrick Donovan*

Date: *3/18/19*

Signed: *[Signature]*

To be signed by Facility Manager or Government Official

I certify that the above named individuals representing the Contractor arrived on site and to the best of my knowledge, completed the stated work listed:

Print Name Rank: *Mr. Anton Jennifer* Date: *3/18/19*

Signed: *[Signature]*

E-Mail: *lurmefirst@yahoo.com*

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: Hockville MDO21

MECHANIC SIGNATURE: 

DATE: 3/15/19

LOCATION/RM #: Blg#2 **WO#** 2747 **ASSET #** 2124

START TIME: 9:33

FINISH TIME: 10:30

Preventative Maintenance Program Checklist		
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>
1	For gas/oil heaters:	
	1. Remove access panels if applicable.	<input checked="" type="checkbox"/>
	2. Check the fire box liner or refractory for cracks and leaks.	<input checked="" type="checkbox"/>
	3. Check all gas lines for leaks. Repair as needed.	<input checked="" type="checkbox"/>
2	Clean dirt from heater, vaccumming is preferred.	<input checked="" type="checkbox"/>
3	Check operation of gas valve.	<input checked="" type="checkbox"/>
4	Check for gas leaks.	<input checked="" type="checkbox"/>
5	Check operation of thermostat.	<input checked="" type="checkbox"/>
6	If applicable, replace primary air intake filter.	<input checked="" type="checkbox"/>
7	As needed, clean spark electrode and reset gap, replace if necessary.	<input checked="" type="checkbox"/>
8	Inspect flue pipe and connections.	<input checked="" type="checkbox"/>
9	If applicable, inspect and clean outside air blower and blower intake.	<input checked="" type="checkbox"/>
10	Inspect unit for proper operation.	<input checked="" type="checkbox"/>
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.	<input checked="" type="checkbox"/>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes: