

CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: White Plains
MD-066 Date of Visit: 5/19/20

Contractor Personnel on Site:

1. Brian Davis 2. Patrick Donovan
Casey Davis
Work Performed: Summer/Winter Changeover

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. #12125 #12150
Asset# 176 Asset# 286

Service Calls - Service Call Number and Description

1. CSS#
2. CSS#
3. CSS#

CERTIFICATION OF WORK

To be signed by the Contractor: Patrick Donovan

Print Name: Patrick Donovan Date: 5/19/20

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: K.P. August Date: 19 May 2020

Signed: 

E-Mail: KENNETH.P.AUGUST@CWE.CIVIL.USDA.GOV

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
EVAPORATIVE COOLING SYSTEM

SITE AND BLDG #: White Pans MD 066

LOCATION/RM #: Exterior **WO#** 12125 **ASSET #** 176

MECHANIC SIGNATURE: [Signature] **DATE:** 5/19/20

START TIME: 8:00 AM **FINISH TIME:** 2:00

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO PROVIDE EXPLANATION)
		YES	NO	
1	De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. Follow lock out/tag out procedures at all times. Open, lock, and tag out electric circuits serving motors for the air handler, evaporative cooling fan (if equipped) and circulating pump.	✓		
2	Examine structural elements including doors, chamber, piping, plates, supports, pans, sumps, and framing.	✓		
3	Clean pump suction screens.			
4	Check pad distribution piping and clean as necessary. Replace as required.	✓		
5	Check piping for blockage or buildup. Clean or replace as required.	✓		
6	Check operation of float valve, mixing or automatic control valves and thermometers.	✓		
7	Pumps and motors less than 1 HP will be serviced as part of this PM. Pumps and motors 1 HP and larger will be serviced using PM standard cards for the respective equipment.			
8	a. Clean and lubricate pump. Check and replace packing if applicable. b. Blow out or vacuum motor windings and lubricate if required.	✓		
9	Remove tags and lockout from circuits for circulating pump only.	✓		
10	Check with operating personnel before restoring circuits to the air handlers to be certain personnel are not working on the unit.	✓		
11	As applicable, pans and sumps should remain dry during winter operation. Tags should be removed from supply valves at the completion of this work, but the valves should be opened by operating personnel only when the unit is to be filled and placed in service.	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician