


PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

SUMP PUMP

SITE AND BLDG #: NY010 BLDG1
boiler room
LOCATION/RM #: **WO#** 18636 **ASSET #** 7276

MECHANIC SIGNATURE:  **DATE:** 5/12/25
START TIME: 10:15am **FINISH TIME:** 10:45am

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) | |
|--|---|---------------|----|--|--|
| | | YES | NO | | |
| SPECIAL INSTRUCTIONS | | | | | |
| 1 | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. | ✓ | |  | |
| 2 | Excessive sediment and debris, not removed by flushing the pit should be handled on a project basis, and not considered under this standard. | ✓ | | | |
| TO BE PERFORMED AT EACH INSPECTION SER | | | | | |
| 1 | Remove cover plates and flush pit. | ✓ | | | |
| 2 | Inspect check valve. | ✓ | | | |
| 3 | Inspect interior of pit for cracks. | ✓ | | | |
| 4 | Inspect cover plate is in place | ✓ | | | |
| 5 | Insuure the unit is operating properly, report any deficiencies | ✓ | | | |
| 6 | Clean up work area and remove all debris. | ✓ | | | |



Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: