

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**EXPANSION TANKS**

NY 010-01		MECHANIC SIGNATURE: <u>BillDavis</u>		DATE: 6/4/2024
SITE AND BLDG #: <u>4987</u>		START TIME:		FINISH TIME:
LOCATION/RM #: <u>WO# 15745 ASSET # 4987</u>		<b>CHECKPOINT DESCRIPTION</b> <b>TASK COMPLETE</b> <b>NOTES/ ACTIONS</b> <small>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)</small>		
<b>SPECIAL INSTRUCTIONS</b>				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	Examine exterior of tank including fittings and valves for leaks, signs of corrosion, and correct as needed.	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
2	If applicable, Check sight glass, insure level is between 1/2 and 3/4 sight glass. Correct as needed.	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	
3	If applicable, check tank pressure via schrader valve. Correct as needed.	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**