

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
EXPANSION TANKS

SITE AND BLDG #: NY010 BLDG1
boiler room
LOCATION/RM #: WO# 18142 **ASSET #** 4987

**MECHANIC
SIGNATURE:**

DATE: 3/10/25

START TIME: 1pm

FINISH TIME: 1:15pm

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		SPECIAL INSTRUCTIONS	
		YES	NO		
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓			
TO BE PERFORMED AT EACH INSPECTION SERVICE					
1	Examine exterior of tank including fittings and valves for leaks, signs of corrosion, and correct as needed.	✓			
2	If applicable, Check sight glass, insure level is between 1/2 and 3/4 sight glass. Correct as needed.	✓			
3	If applicable, check tank pressure via schrader valve. Correct as needed.	✓			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material). Any repair exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the repair.

To be performed by: General Maintenance Worker

Additional Notes:

