

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
SUMP PUMP

SITE AND BLDG #: NY010 BLDG1

LOCATION/RM #: BLDG1 **WO#** 20418 **ASSET #** 7276

**MECHANIC
SIGNATURE:** 

DATE: 11/3/25

START TIME: 8am

FINISH TIME: 8:45am

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETED		SPECIAL INSTRUCTIONS	
		YES	NO		
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
2	Excessive sediment and debris, not removed by flushing the pit should be handled on a project basis, and not considered under this standard.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
TO BE PERFORMED AT EACH INSPECTION					
1	Remove cover plates and flush pit.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
2	Inspect check valve.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
3	Inspect interior of pit for cracks.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
4	Inspect cover plate is in place	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
5	Insure the unit is operating properly, report any deficiencies	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
6	Clean up work area and remove all debris.	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and materials) and any task identified in the checklist that exceeds \$250. The technician shall open a corrective maintenance (CM) ticket and include the Asset #, WO #, photo, and description of the repair.

To be performed by: General Maintenance Worker

Additional Notes: