

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST EXPANSION TANKS

SITE AND BLDG #: NY010 BLDG1

**MECHANIC
SIGNATURE:**
DATE: 12/1/25

LOCATION/RM #: boiler room **WO#** 20665 **ASSET #** 4987

START TIME: 9:30am

FINISH TIME: 9:45am

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETION	
		YES	NO
SPECIAL INSTRUCTIONS			
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	
TO BE PERFORMED AT EACH INSPECTION			
1	Examine exterior of tank including fittings and valves for leaks, signs of corrosion, and correct as needed.	✓	
2	If applicable, Check sight glass, insure level is between 1/2 and 3/4 sight glass. Correct as needed.	✓	
3	If applicable, check tank pressure via schrader valve. Correct as needed.	✓	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and materials) and exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photo of the repair.

To be performed by: General Maintenance Worker

Additional Notes:
