

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
SUMP PUMP**

SITE AND BLDG #: NY010 BLDG1
boiler room
LOCATION/RM #: WO# 21092 ASSET # 7276

MECHANIC SIGNATURE:  **DATE:** 2/10/26
START TIME: 10:15am **FINISH TIME:** 10:45am

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)	
		YES	NO		
SPECIAL INSTRUCTIONS					
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓			
2	Excessive sediment and debris, not removed by flushing the pit should be handled on a project basis, and not considered under this standard.	✓			
TO BE PERFORMED AT EACH INSPECTION					
1	Remove cover plates and flush pit.	✓			
2	Inspect check valve.	✓			
3	Inspect interior of pit for cracks.	✓			
4	Inspect cover plate is in place	✓			
5	Insuure the unit is operating properly, report any deficiencies	✓			
6	Clean up work area and remove all debris.	✓			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: