

REVIEWED

By Michael Merchan at 12:55 pm, Feb 15, 2019

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST SECURITY SYSTEM

SITE AND BLDG #: NY023-118

MECHANIC
SIGNATURE:*Michael Wolfe*

DATE:

2/13/2019

LOCATION/RM #:

Entrance

START TIME:

8am

FINISH TIME:

8:30am

| Site Location | WO # | Asset # | PM # | Manufacturer | Model Number | Serial # | Asset Description | Asset Location |
|---------------|------|---------|------|--------------|--------------|----------|-------------------------------|----------------|
| NY023-118 | 2462 | 9288 | | | | | J-53 1-pc Auto Access Control | |

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|--|--|-------------------------------------|----|---|
| | | YES | NO | |
| SPECIAL INSTRUCTIONS | | | | |
| 1 | In addition to the procedure(s) outlined in this standard, the equipment manufacturer’s recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to. | <input checked="" type="checkbox"/> | | |
| 2 | Always follow lock out/tag out procedures . De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. | <input checked="" type="checkbox"/> | | |
| TO BE PERFORMED AT EACH INSPECTION SERVICE | | | | |
| 1 | Test the control panels for communications to the monitoring center, sirens, tampers, cameras, and strobe lights. | <input checked="" type="checkbox"/> | | |
| 2 | Inspect and test the operation of all detection devices | <input checked="" type="checkbox"/> | | |
| 3 | Check power supplies | <input checked="" type="checkbox"/> | | |
| 4 | Verify that no compromise to devices has occurred (compromise of devices could be from building alterations, partitions, furniture or other obstacles) | <input checked="" type="checkbox"/> | | |
| 5 | Test the batteries on remotes and wireless sensors inspection of all visible wiring and conduits | <input checked="" type="checkbox"/> | | |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

