

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**LIGHTING, OUTSIDE**

**SITE AND BLDG #:** NY023-118

**MECHANIC  
SIGNATURE:**

*Chris Wolf*

**DATE:**

*8/5/19*

**LOCATION/RM #:**

**START TIME:**

*10:30am*

**FINISH TIME:**

*11am*

| Site Location | WO # | Asset # | PM # | Manufacturer | Model Number | Serial # | Asset Description   | Asset Location |
|---------------|------|---------|------|--------------|--------------|----------|---|----------------|
| NY023-118     | 4755 | 9282    |      |              |              |          | J-45 1-pc Single Light, Pole Mounted Military Equipment Parking |                |

| CHECK POINT                                | CHECKPOINT DESCRIPTION   | TASK COMPLETE |     | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|--|--|---------------|-----|---|
|  |  | YES           | NO  |   |
| SPECIAL INSTRUCTIONS                       |  |               |     |   |
| 1  | In addition to the procedure(s) outlined in this standard, the equipment manufacturer’s recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to. | ✓             |     |   |
| 2  | Schedule and coordinate work with operating personnel.   | ✓             |     |   |
| 3  | Follow lock out/tag out procedures always. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.                            |               | n/a |   |
| TO BE PERFORMED AT EACH INSPECTION SERVICE |  |               |     |   |
| 1  | Open and tag switch.   | ✓             |     |   |
| 2  | Inspect visual condition of wiring. Look for evidence of overheating.  | ✓             |     |   |
| 3  | Check for proper light operation.  | ✓             |     |   |
| 4  | Test operation of automatic switches/ time clock/ photocells if applicable.  | ✓             |     |   |
| 5  | Inspect light pole and mounting devices for deficiencies.  | ✓             |     |   |
| 6  | For any noted deficiency, takes pictures and open corrective maintenance ticket.   | ✓             |     |   |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

